

MINUTES OF THE WELLINGTON TOWN COUNCIL POLICY AND FINANCE COMMITTEE MEETING HELD AT UNTIED REFORMED CHURCH HALL ON MONDAY 13 JANUARY 2025 AT 6.00PM

PRESENT: Councillor M Lithgow (Chair),
Councillors J Cole, A Govier, C Govier-Wiggins, S Mercer, C Penk, and J Thorne.

IN ATTENDANCE: Councillor K Wheatley
David Farrow – Town Clerk
Alice Kendall – RFO/Deputy Clerk
1 member of the press
4 members of the public

469 APOLOGIES

Apologies had been received from Councillors J Lloyd and S Pringle-Kosikowsky.

470 DECLARATIONS OF INTEREST

Councillors A Govier and J Lloyd have a standing personal interest declaration relating to MTMIT, the Council’s IT consultant, being former customers of the company.

Councillor J Thorne has a standing personal interest declaration relating to MTMIT, the Council’s IT consultant, being a friend of the company owner.

Councillor A Govier further prejudicial interest in the grant application from St Johns Church as a member of the organisation.

Councillor J Thorne declared personal interests in grant applications from On Your Bike (friends with some trustees and has grandchildren are at the schools mentioned) and All Saints Parish Church (has a grandchild at the school).

Councillor J Cole declared a personal interest in the grant application from On Your Bike having been a customer of the organisation in the past and knowing some of the trustees.

471 PUBLIC PARTICIPATION

No members of the public wished to speak at this juncture.

472 MINUTES

RESOLVED to approve and sign the minutes of the Policy and Finance Committee held on 9 December 2024.

473 ACCOUNTING STATEMENTS

(a) TO NOTE AND APPROVE THE BANK RECONCILIATION AS AT 7 JANUARY 2025

RESOLVED to approve the bank reconciliation.

(b) TO NOTE AND APPROVE EXPENDITURE FOR 4 DECEMBER 2024 – 7 JANUARY 2025

RESOLVED to note and approve the expenditure.

(c) TO NOTE AND APPROVE INCOME RECEIVED FOR 4 DECEMBER 2024 – 7 JANUARY 2025

RESOLVED to note and approve the income.

(d) TO NOTE AND APPROVE THE INCOME AND EXPENDITURE AGAINST THE BUDGET FOR THE 2024-25 YEAR AS AT 7 JANUARY 2024 (attached)

RESOLVED to note and approve the budget report.

474 GRANT APPLICATIONS

(a) On Your Bike Recycle Ltd – an application for £3,000 for school based bike maintenance course and Dr Bike sessions was considered.

RESOLVED to award £2,600 to fund the sessions except that of West Buckland School as it is not within the Town Council boundary.

(b) Wellington Cricket Club – an application for £800 towards winter training sessions was considered.

RESOLVED to award a grant of £800.

(c) St Johns Parish Church – an application for £900 towards the running of the warm space was considered.

RESOLVED to award £900 from the Cost of Living fund. The RFO will confirm the year which the funding falls into and will arrange payment accordingly.

(d) All Saints Church Rockwell Green – an application for £3,000 per year for three year (£9,000) for provision of a School Chaplain role at Rockwell Green Primary was considered.

RESOLVED to refuse the grant as it is contrary to the Grant Policy, specifically item 3.7 (activities that promote particular religious beliefs will not be considered)

475 COMMUNITY GOVERNANCE REVIEW

The Clerk circulated a report detailing updates relating to the request to carry out a Community Governance Review. Councillors expressed their dissatisfaction with correspondence from Somerset Council that they were unable to carry out the work required until 2031. After some discussion, it was **RESOLVED** to recommend to Full Council that the Council agree to undertake a review with a view for completion before the next elections in 2027 and that the Council should fund such work either individually or jointly with other Town and Parish Councils in Somerset seeking a review. It was further agreed to recommend that a working be created with the members being Councillors A Govier, M Lithgow, S Mercer, C Penk and J Thorne.

476 FIRST BUS SERVICE PROVISION

Following the discussion at January Full Council, the Committee considered the next steps to take in relation to the bus services in the town. Councillor K Wheatley reported that he had since obtained contact details for a Director at First Bus which he will pass to the Clerk so that an invitation to a meeting can be sent. In the meantime, it was agreed that as much data on user experience as possible should be collected and that officers will consider how that should be done.

477 SOMERSET BUS USERS & STAKEHOLDERS GROUP

RESOLVED to recommend the appointment of Councillor S Mercer as the Town Council representative on the group.

478 LONGFORTH ROAD TOILET BLOCK

A paper detailing updates was circulated in advance of the meeting, it was **RESOLVED** that the next step be to issue the consultation as presented.

479 APPOINTMENT OF CONTRACTOR TO UNDERTAKE GENERAL MAINTAINANCE WORK

A paper was considered and it was **RESOLVED** to appoint M J Fletcher for up to 104 days per year for general maintenance tasks and smaller projects as required.

480 STRATEGIC PLAN FOR WELLINGTON

Councillors discussed the ongoing impact of housing developments within the town, including those already underway and those planned for future. It was agreed that although responsibility for ensuring the appropriate infrastructure is in place falls with Somerset Council, it was important that the Town Council makes holds them accountable. It was further agreed that a further visioning session should be scheduled as previously discussed.

There being no further business the meeting closed at 7.30 pm

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Wellington Town Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 03/02/2025		
	Cash in Hand 01/04/2024		921,528.82
	ADD Receipts 01/04/2024 - 03/02/2025		1,045,003.56
			1,966,532.38
	SUBTRACT Payments 01/04/2024 - 03/02/2025		955,786.80
A	Cash in Hand 03/02/2025 (per Cash Book)		1,010,745.58
	Cash in hand per Bank Statements		
	Petty Cash	03/02/2025	0.00
	Lloyds Current Account 2195145	03/02/2025	27,600.13
	Lloyds Deposit Account 07788306	03/02/2025	287,654.17
	Lloyds Treasurers PC 87331468	03/02/2025	480.54
	The Cambridge Building Society Cl	03/02/2025	204,644.36
	Cambridge & Counties 15020773	03/02/2025	276,356.72
	Nationwide 01343556	03/02/2025	217,298.98
			1,014,034.90
	Less unrepresented payments		3,251.07
			1,010,783.83
	Plus unrepresented receipts		-38.25
B	Adjusted Bank Balance		1,010,745.58
	A = B Checks out OK		

Wellington Town Council

3 February 2025 (2024 - 2025)

PAYMENTS LIST

Agenda item 5(b)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
880	Hospitality	09/01/2025		Lloyds Treasurers PC	Card	Milk	Global Fuel	X	1.49		1.49
879	Environmental Improvements	09/01/2025		Lloyds Treasurers PC	Card	Tree Planting Sundries	Willowbrook Nursery	S	20.00	4.00	24.00
881	Switch on Event	09/01/2025		Lloyds Current Accou.	BACS	Sound, Lighting & Stage	Karats Ltd T/A Pro Sound &	S	1,700.00	340.00	2,040.00
878	Office Cleaning & Maintenance	09/01/2025		Lloyds Treasurers PC	Card	Cleaning Supplies	Co-op	X	1.80		1.80
882	Responsive Maintenance	09/01/2025		Lloyds Current Accou.	BACS	Decorating - Citizens Advice Of	M J Fletcher Property Main	X	1,173.00		1,173.00
883	Responsive Maintenance	09/01/2025		Lloyds Current Accou.	BACS	28-30 Fore Street - Maintenanc	M J Fletcher Property Main	Z	55.00		55.00
884	Depot Costs (5 Months)	09/01/2025		Lloyds Current Accou.		Tools & Sundries	Tudor Envirnomental	S	77.04	15.41	92.45
884	People (excl. Salaries)	09/01/2025		Lloyds Current Accou.		Tools & Sundries	Tudor Envirnomental	S	40.42	8.08	48.50
885	Staff Recruitment	10/01/2025		Lloyds Current Accou.	BACS	Job advert	Tindle Newspapers	S	300.00	60.00	360.00
889	Hospitality	10/01/2025		Lloyds Treasurers PC	Card	Milk	Co-op	X	1.35		1.35
886	Photocopier	10/01/2025		Lloyds Current Accou.	BACS	Photocopying & Printing	Konica Minolta	S	91.38	18.28	109.66
887	Sage Payroll & HR	10/01/2025		Lloyds Treasurers PC	Card	HR System	Sage HR	S	61.60	12.32	73.92
888	Weavers Reach Play Area	10/01/2025		Lloyds Current Accou.	BACS	Wetpour Repair	SJ Surefacing Solutions	X	2,194.10		2,194.10
893	Photocopier	13/01/2025		Lloyds Current Accou.	BACS	Photocopier Rental	Konica Minolta	S	158.73	31.75	190.48
892	Emptying Dog Bins	13/01/2025		Lloyds Current Accou.		Waste Coll. , Grass Cut & Empt	Somerset Council	S	2,643.16	528.63	3,171.79
890	Electricity for Street Light	13/01/2025		Lloyds Current Accou.	BACS	electricity for Street Light	EDF Energy	L	556.49	14.18	570.67
894	SLCC	13/01/2025		Lloyds Current Accou.	BACS	Membership	SLCC	E	418.00		418.00
892	Tone Play Area	13/01/2025		Lloyds Current Accou.		Waste Coll. , Grass Cut & Empt	Somerset Council	S	137.02	27.41	164.43
892	Tone Play Area	13/01/2025		Lloyds Current Accou.		Waste Coll. , Grass Cut & Empt	Somerset Council	S	101.66	20.33	121.99
892	Weavers Reach Play Area	13/01/2025		Lloyds Current Accou.		Waste Coll. , Grass Cut & Empt	Somerset Council	S	45.67	9.13	54.80
892	Weavers Reach Play Area	13/01/2025		Lloyds Current Accou.		Waste Coll. , Grass Cut & Empt	Somerset Council	S	101.66	20.33	121.99
891	Gas	13/01/2025		Lloyds Current Accou.	DD	Gas Bill	British Gas	S	683.75	136.75	820.50
906	Staff Training	16/01/2025		Lloyds Current Accou.	BACS	Training	SALC	X	40.00		40.00
904	Staff Recruitment	16/01/2025		Lloyds Current Accou.	BACS	Job advert	Around Wellington	X	50.00		50.00
906	Members Training	16/01/2025		Lloyds Current Accou.	BACS	Training	SALC	X	50.00		50.00
898	Hospitality	16/01/2025		Lloyds Treasurers PC	Card	Milk etc.	Co-op	X	3.15		3.15
899	Telephone & Broadband	16/01/2025		Lloyds Current Accou.	DD	Telephone & Broadband	Chess	S	135.43	27.09	162.52
896	Allotments	16/01/2025		Lloyds Current Accou.	BACS	Skip for Allotments	Tivvy Skip Hire	S	640.00	128.00	768.00
901	Lights Install	16/01/2025		Lloyds Current Accou.	BACS	Christmas Tree Install	Somerset Council	S	1,229.68	245.94	1,475.62
905	Electricity	16/01/2025		Lloyds Current Accou.	BACS	Electrical Works	Arc Electrical	S	76.75	15.35	92.10
902	Van Charging	16/01/2025		Lloyds Treasurers PC	Card	Van Charging	Swarco Smart Charging Ltr	S	15.65	3.13	18.78
903	Van Charging	16/01/2025		Lloyds Treasurers PC	Card	Parking (van charging)	PayByPhone	X	1.40		1.40
903	Van Charging	16/01/2025		Lloyds Treasurers PC	Card	Parking (van charging)	PayByPhone	X	1.40		1.40
897	Sundries	16/01/2025		Lloyds Current Accou.	BACS	Sundries	Screwfix	S	24.99	5.00	29.99

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
900	IT Impact	16/01/2025		Lloyds Current Accou	BACS	PC Replacement	MTMIT	S	574.99	115.00	689.99
895	Machinery Purchase	16/01/2025		Lloyds Current Accou	BACS	machinery	South Street Motors	S	2,046.05	409.21	2,455.26
914	Misc Income	20/01/2025		Lloyds Current Accou		Scotty's Little Soldiers Charity E	Scotty's Little Soldiers	X	6.98		6.98
912	Hospitality	20/01/2025		Lloyds Treasurers PC	Card	Milk	Co-op	X	1.35		1.35
915	Environmental Improvements	20/01/2025		Lloyds Treasurers PC	Card	Thermal Imaging Cameras	Flir	S	144.00	28.80	172.80
916	Environmental Improvements	20/01/2025		Lloyds Current Accou	BACS	Tree Pit	R W Gale	S	2,625.00	525.00	3,150.00
917	Environmental Improvements	20/01/2025		Lloyds Treasurers PC	Card	Compost (tree planting)	Willowbrook Nursery	S	15.00	3.00	18.00
913	Sage Payroll & HR	20/01/2025		Lloyds Current Accou	DD	Payroll System	Sage	S	51.50	10.30	61.80
911	Internal Office Re-Decoration	20/01/2025		Lloyds Current Accou		Carpets - 28 Fore Street	David Marks Carpets	S	3,500.00	700.00	4,200.00
910	Responsive Maintenance	20/01/2025		Lloyds Current Accou	BACS	Window Cleaning	The Incredible Window Cle	X	40.00		40.00
909	Van Charging	20/01/2025		Lloyds Treasurers PC	Card	Van Charging	Swarco Smart Charging Ltd	S	15.53	3.11	18.64
907	Van Charging	20/01/2025		Lloyds Treasurers PC	Card	Parking (van charging)	PayByPhone	X	1.40		1.40
908	Sundries	20/01/2025		Lloyds Current Accou	BACS	Sundries	Buildbase	S	3.49	0.70	4.19
920	Salaries	21/01/2025		Lloyds Current Accou	BACS	Net Salaries	Various	X	16,832.44		16,832.44
921	Salaries	21/01/2025		Lloyds Current Accou	BACS	Deductions - Jan	HMRC	X	7,530.96		7,530.96
919	Environmental Improvements	21/01/2025		Lloyds Current Accou	BACS	Travel (tree planting)	Mr S Tate	X	67.50		67.50
918	Depot Costs (5 Months)	21/01/2025		Lloyds Current Accou	BACS	Electricity for Depot	EDF Energy	L	86.63	4.33	90.96
922	Salaries	22/01/2025		Lloyds Current Accou	BACS	Superann - Jan	Somerset County Council	X	6,720.54		6,720.54
923	Gas	22/01/2025		Lloyds Current Accou	DD	Gas Bill	British Gas	L	82.99	4.14	87.13
924	Hospitality	24/01/2025		Lloyds Treasurers PC	Card	Milk	Co-op	X	1.35		1.35
926	Electricity	24/01/2025		Lloyds Current Accou	DD	Electricity for Offices	Engie	L	307.20	15.36	322.56
925	Equip. Maintenance	24/01/2025		Lloyds Treasurers PC	Card	Tool maintenance	Willis and Grabham	S	10.50	2.10	12.60
927	People (excl. Salaries)	24/01/2025		Lloyds Current Accou	BACS	First Aid Kits	Screwfix	S	52.46	10.49	62.95
928	Hospitality	27/01/2025		Lloyds Treasurers PC	Card	Milk	Co-op	X	1.65		1.65
932	Environmental Improvements	27/01/2025		Lloyds Treasurers PC	Card	Tree Planting Sundries	Mole Valley	S	40.57	8.11	48.68
930	Office Furniture Replacement	27/01/2025		Lloyds Current Accou	BACS	Office Furniture	Calibre Office Furniture & I	S	1,372.00	274.40	1,646.40
930	Office Furniture Replacement	27/01/2025		Lloyds Current Accou	BACS	Office Furniture	Calibre Office Furniture & I	S	762.00	152.40	914.40
930	Office Furniture Replacement	27/01/2025		Lloyds Current Accou	BACS	Office Furniture	Calibre Office Furniture & I	S	95.00	19.00	114.00
931	Van Charging	27/01/2025		Lloyds Treasurers PC		Parking (van charging)	PayByPhone	X	1.40		1.40
929	Sundries	27/01/2025		Lloyds Treasurers PC	Card	Tape	H T Perry & Son	S	4.17	0.83	5.00
939	Stationery & Postage	31/01/2025		Lloyds Current Accou	BACS	Stationery	Viking	S	67.67	13.53	81.20
940	Grants	31/01/2025		Lloyds Current Accou	BACS	Grant	On Your Bike Recycle Ltd	X	2,600.00		2,600.00
941	Grants	31/01/2025		Lloyds Current Accou	BACS	Grant	Wellington Cricket Club	X	800.00		800.00
935	Community Services & Prioritie	31/01/2025		Lloyds Current Accou	BACS	War Grave Flowers	Bloomin Lovely	S	60.42	12.08	72.50
942	Green Corridor	31/01/2025		Lloyds Current Accou	BACS	Fencing	Tudor Environmental	S	315.60	63.12	378.72

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
942	Green Corridor	31/01/2025		Lloyds Current Accou	BACS	Fencing	Tudor Envirnomental	S	595.50	119.10	714.60
937	Office Cleaning & Maintenance	31/01/2025		Lloyds Current Accou	BACS	Cleaning	AIS Cleaners	S	182.40	36.48	218.88
934	Longforth Road Toilets	31/01/2025		Lloyds Current Accou	DD	Water Rates	Water2Business	S	88.15	7.01	95.16
944	Telephone System	31/01/2025		Lloyds Current Accou	DD	Telephone System	SW Comms	S	175.16	35.03	210.19
943	Responsive Maintenance	31/01/2025		Lloyds Current Accou	DD	Waste Collections	Suez	S	18.68	3.74	22.42
936	Responsive Maintenance	31/01/2025		Lloyds Current Accou	BACS	28-30 Fore Street - Maintenanc	M J Fletcher Property Main	X	70.00		70.00
936	Responsive Maintenance	31/01/2025		Lloyds Current Accou	BACS	28-30 Fore Street - Maintenanc	M J Fletcher Property Main	X	50.00		50.00
936	Responsive Maintenance	31/01/2025		Lloyds Current Accou	BACS	28-30 Fore Street - Maintenanc	M J Fletcher Property Main	X	60.00		60.00
933	Sundries	31/01/2025		Lloyds Treasurers PC	Card	Sundries	H T Perry & Son	S	11.24	2.25	13.49
938	Toilets	31/01/2025		Lloyds Current Accou	BACS	Additional Cleaning (toilets)	AIS Cleaners	S	160.00	32.00	192.00
937	Toilets	31/01/2025		Lloyds Current Accou	BACS	Cleaning	AIS Cleaners	S	1,200.00	240.00	1,440.00
945	Hospitality	03/02/2025		Lloyds Treasurers PC	Card	Milk	Co-op	X	1.65		1.65
947	Office Cleaning & Maintenance	03/02/2025		Lloyds Current Accou	BACS	Error Correction	SpotOn Supplies	X	-210.00		-210.00
948	Office Cleaning & Maintenance	03/02/2025		Lloyds Current Accou	BACS	Office Cleaning (Banking Hub)	Spotless Valeting	X	210.00		210.00
946	Van Charging	03/02/2025		Lloyds Treasurers PC	Card	Parking (van charging)	PayByPhone	X	2.00		2.00
947	Toilets	03/02/2025		Lloyds Current Accou	BACS	Error Correction	SpotOn Supplies	S	-28.90	-5.78	-34.68
Total									62,255.99	4,515.95	66,771.94

Wellington Town Council

3 February 2025 (2024 - 2025)

RECEIPTS LIST

Agenda item 5(c)

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
202	Office Cleaning & Maintenance	13/01/2025		Lloyds Current Accou		Office Cleaning (Banking Hub)	Cash Access UK Ltd	X	350.00		350.00
203	Allotments	20/01/2025		Lloyds Current Accou		Allotment Rent & Deposit	C Modiga (27)	E	30.00		30.00
203	Allotment Deposits	20/01/2025		Lloyds Current Accou		Allotment Rent & Deposit	C Modiga (27)	E	50.00		50.00
204	Office Rent	20/01/2025		Lloyds Current Accou		Museum Rent	Wellington Museum	X	62.50		62.50
205	Misc Income	20/01/2025		Lloyds Current Accou		Scotty's Little Soldiers Charity E	Scotty's Little Soldiers	X	6.98		6.98
206	Allotments	22/01/2025		Lloyds Current Accou		Allotment Rent & Deposit	Robert Restall	Z	30.00		30.00
206	Allotment Deposits	22/01/2025		Lloyds Current Accou		Allotment Rent & Deposit	Robert Restall	Z	50.00		50.00
207	VAT Refund	24/01/2025		Lloyds Current Accou		VAT Refund	HMRC	R		11,101.70	11,101.70
208	Bank Interest	31/01/2025		Cambridge & Countie		Interest	Cambridge & Counties	X	1,027.38		1,027.38
209	Office Cleaning & Maintenance	31/01/2025		Lloyds Current Accou		Office Cleaning (Banking Hub)	Cash Access UK Ltd	X	210.00		210.00
210	Office Rent	31/01/2025		Lloyds Current Accou		Office Rent	Cash Access UK Ltd	X	700.00		700.00
211	Allotments	31/01/2025		Lloyds Current Accou		Allotment Deposit & Rent	Sophia Hall	Z	30.00		30.00
211	Allotment Deposits	31/01/2025		Lloyds Current Accou		Allotment Deposit & Rent	Sophia Hall	Z	50.00		50.00
212	Bank Interest	03/02/2025		Lloyds Deposit Accou		Interest	Lloyds Bank	X	286.96		286.96
213	Bank Interest	03/02/2025		Cambridge & Countie		Interest	Cambridge & Counties	X	1,031.22		1,031.22
Total									3,915.04	11,101.70	15,016.74

Wellington Town Council
Summary of Income & Expenditure 2024 - 2025
All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

Agenda item 5(d)

28-30 Fore Street

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Office Rent	250.00	7,187.50	6,937.50				6,937.50 (2775%)
28	Electricity				6,000.00	4,212.52	1,787.48	1,787.48 (29%)
32	Office Equipment				2,000.00	1,330.27	669.73	669.73 (33%)
37	Office Cleaning & Maintenance		1,050.00	1,050.00	2,500.00	3,429.98	-929.98	120.02 (4%)
143	Internal Office Re-Decoration				5,000.00	3,962.88	1,037.12	1,037.12 (20%)
156	Gas				3,000.00	2,334.79	665.21	665.21 (22%)
157	Business Rates				2,000.00	10,542.87	-8,542.87	-8,542.87 (-427%)
158	Responsive Maintenance				5,000.00	5,266.43	-266.43	-266.43 (-5%)
159	IT Upgrades				5,000.00	3,000.00	2,000.00	2,000.00 (40%)
SUB TOTAL		250.00	8,237.50	7,987.50	30,500.00	34,079.74	-3,579.74	4,407.76 (-5%)

Administration

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27	Photocopier		55.28	55.28	1,300.00	979.55	320.45	375.73 (28%)
34	Insurances				6,000.00	6,768.83	-768.83	-768.83 (-12%)
35	Stationery & Postage				1,000.00	707.71	292.29	292.29 (29%)
36	Audit Fees				2,505.00	2,155.00	350.00	350.00 (13%)
40	Hire of Hall				1,620.00	800.00	820.00	820.00 (50%)
54	Professional Fees				20,000.00	17,919.01	2,080.99	2,080.99 (10%)
SUB TOTAL			55.28	55.28	32,425.00	29,330.10	3,094.90	3,150.18 (50%)

Affiliation Fees

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
38	SALC				2,000.00	1,950.11	49.89	49.89 (2%)
99	SLCC				357.00	418.00	-61.00	-61.00 (-17%)
100	CCS				100.00		100.00	100.00 (100%)
SUB TOTAL					2,457.00	2,368.11	88.89	88.89 (2%)

Allotments

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44	Allotments	2,910.00	2,800.00	-110.00	2,910.00	1,288.36	1,621.64	1,511.64 (25%)
92	Longforth Allotment	3,000.00		-3,000.00	3,000.00	4,650.00	-1,650.00	-4,650.00 (-77%)
148	Allotment Deposits		950.00	950.00		100.00	-100.00	850.00 (N/A)
SUB TOTAL		5,910.00	3,750.00	-2,160.00	5,910.00	6,038.36	-128.36	-2,288.36 (N/A)

Christmas

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
114	Hire of Lights				10,000.00		10,000.00	10,000.00 (100%)
115	Lights Install				11,900.00	3,076.68	8,823.32	8,823.32 (74%)
116	Switch on Event	1,350.00	1,106.75	-243.25	10,000.00	7,087.21	2,912.79	2,669.54 (23%)

Wellington Town Council
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All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

123 Stall Deposits	65.25	65.25				65.25 (N/A)
136 Electricity				500.00	76.75	423.25 (84%)
137 Additional Lights & Install						(N/A)
160 Free Parking				5,500.00	4,438.00	1,062.00 (19%)
SUB TOTAL	1,350.00	1,172.00	-178.00	37,900.00	14,678.64	23,221.36 (N/A)

Community Services

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
55	Wellington One						(N/A)	
58	Community Safety				2,000.00	518.00	1,482.00 (74%)	
59	Promotion of Wellington		20.00	20.00	5,000.00	3,816.64	1,183.36 (24%)	
60	Community Services & Priorities				5,000.00	636.94	4,363.06 (87%)	
61	Health & Wellbeing				4,000.00	59.95	3,940.05 (98%)	
64	Community Warden					-42.76	42.76 (N/A)	
65	Emergency Planning				1,000.00		1,000.00 (100%)	
66	Other Payments				300.00	39.00	261.00 (87%)	
153	Charity Fundraising						(N/A)	
154	Community Warden Set Up						(N/A)	
SUB TOTAL			20.00	20.00	17,300.00	5,027.77	12,272.23 (N/A)	

Community Warden

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
161	Van Charging				1,560.00	717.72	842.28 (53%)	
162	Van Maintenance				750.00	478.33	271.67 (36%)	
163	Storage Unit Rental		136.80	136.80	1,500.00	816.69	683.31 (54%)	
164	Tools				2,000.00	2,627.30	-627.30 (-31%)	
165	Equip. Maintenance				1,000.00	971.05	28.95 (2%)	
166	Clothing/PPE				750.00	642.18	107.82 (14%)	
167	Sundries				3,000.00	787.27	2,212.73 (73%)	
SUB TOTAL			136.80	136.80	10,560.00	7,040.54	3,519.46 (73%)	

Cost of democracy and electic

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	Mayors Allowance				550.50	550.50	(0%)	
21	Councillors Allowance				5,250.00	4,550.00	700.00 (13%)	
22	Members Training				250.00	90.00	160.00 (64%)	
23	Members Travelling				150.00	387.55	-237.55 (-158%)	
24	Hospitality				300.00	246.87	53.13 (17%)	
89	Deputy Mayor's Expenses				200.00		200.00 (100%)	
SUB TOTAL					6,700.50	5,824.92	875.58 (64%)	

Earmarked Reserves

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
25	Elections						(N/A)	

Wellington Town Council
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67 Youth Services								(N/A)
71 C.I.L								(N/A)
73 Film Festival				8,000.00	-8,000.00		-8,000.00	(N/A)
75 Railway Station								(N/A)
76 Capital Projects								(N/A)
77 Playing Pitch Strategy				4,350.00	-4,350.00		-4,350.00	(N/A)
95 Office Furniture Replacement				2,229.00	-2,229.00		-2,229.00	(N/A)
96 Post Office Provision								(N/A)
97 Cades Farm Community Hall								(N/A)
139 Cost of Living Crisis				11,927.50	-11,927.50		-11,927.50	(N/A)
181 Committed CIL				150,000.00	-150,000.00		-150,000.00	(N/A)
SUB TOTAL				176,506.50	-176,506.50		-176,506.50	(N/A)

Environment and Planning

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
46	Footpaths PRoW Maintenance		33.30	33.30	500.00	323.85	176.15	209.45 (41%)
49	Emptying Dog Bins				12,600.00	7,929.48	4,670.52	4,670.52 (37%)
50	Provision of Benches & Litter/Dog				2,500.00		2,500.00	2,500.00 (100%)
51	Planning Administration							(N/A)
52	Environmental Improvements					23,583.76	-23,583.76	-23,583.76 (N/A)
113	Electricity for Street Light				850.00	916.29	-66.29	-66.29 (-7%)
129	Additional Street Lighting							(N/A)
131	Green Corridor				30,000.00	19,344.32	10,655.68	10,655.68 (35%)
168	Cycle Route Cont.				10,000.00		10,000.00	10,000.00 (100%)
SUB TOTAL			33.30	33.30	56,450.00	52,097.70	4,352.30	4,385.60 (N/A)

Grants

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
41	Grants				15,000.00	11,660.00	3,340.00	3,340.00 (22%)
152	Green Grants							(N/A)
169	Service Level Agreements				47,305.00	41,740.00	5,565.00	5,565.00 (11%)
SUB TOTAL					62,305.00	53,400.00	8,905.00	8,905.00 (N/A)

Income

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	945,392.00	945,392.00					(0%)
2	Bank Interest	20,000.00	22,981.55	2,981.55				2,981.55 (14%)
3	Parish Grants							(N/A)
5	VAT Refund							(N/A)
6	Rents - Various	1,000.00	1,000.00					(0%)
180	Misc Income		311.77	311.77		-1,180.00	1,180.00	1,491.77 (N/A)
SUB TOTAL		966,392.00	969,685.32	3,293.32		-1,180.00	1,180.00	4,473.32 (N/A)

Wellington Town Council
Summary of Income & Expenditure 2024 - 2025
All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

IT, Website & Internet

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
29	Telephone & Broadband				3,500.00	3,042.87	457.13	457.13 (13%)
30	IT Equipment				1,200.00	1,503.31	-303.31	-303.31 (-25%)
31	IT Support & Email Hosting				4,250.00	3,400.00	850.00	850.00 (20%)
94	IT for New Staff				1,500.00	1,327.99	172.01	172.01 (11%)
101	Telephone System				2,400.00	2,058.35	341.65	341.65 (14%)
103	Security Software				560.00	379.50	180.50	180.50 (32%)
104	Office 365				3,100.00	3,062.40	37.60	37.60 (1%)
105	Parish Online				450.00		450.00	450.00 (100%)
106	Zoom							(N/A)
107	Scribe Accounting System				1,800.00	1,800.00		(0%)
108	Sage Payroll & HR				1,830.00	1,028.96	801.04	801.04 (43%)
132	Councillor Tablets				850.00	790.20	59.80	59.80 (7%)
144	Inspection Applications				2,000.00	300.00	1,700.00	1,700.00 (85%)
SUB TOTAL					23,440.00	18,693.58	4,746.42	4,746.42 (N/A)

Open Spaces Development

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
182	Machinery Purchase					28,018.03	-28,018.03	-28,018.03 (N/A)
183	Mower Lease (3 Month)							(N/A)
184	Depot Set Up					2,025.65	-2,025.65	-2,025.65 (N/A)
185	Depot Costs (5 Months)					7,134.38	-7,134.38	-7,134.38 (N/A)
186	People (excl. Salaries)					1,157.18	-1,157.18	-1,157.18 (N/A)
187	Insurance					491.12	-491.12	-491.12 (N/A)
188	Contingency					1,700.00	-1,700.00	-1,700.00 (N/A)
SUB TOTAL						40,526.36	-40,526.36	-40,526.36 (N/A)

Play Areas

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
45	Tone Play Area				5,000.00	1,401.14	3,598.86	3,598.86 (71%)
145	Weavers Reach Play Area				5,000.00	4,914.27	85.73	85.73 (1%)
146	Annual Play Inspections				500.00		500.00	500.00 (100%)
SUB TOTAL					10,500.00	6,315.41	4,184.59	4,184.59 (71%)

Pop Up Shop

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
117	Rent	4,500.00	3,350.00	-1,150.00	6,000.00	5,000.00	1,000.00	-150.00 (-1%)
118	Overheads				3,500.00	1,610.87	1,889.13	1,889.13 (53%)
119	Repairs				1,500.00	110.00	1,390.00	1,390.00 (92%)
149	Deposits		2,200.00	2,200.00		1,760.69	-1,760.69	439.31 (N/A)
SUB TOTAL		4,500.00	5,550.00	1,050.00	11,000.00	8,481.56	2,518.44	3,568.44 (N/A)

Wellington Town Council
Summary of Income & Expenditure 2024 - 2025
All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

Staff Costs & Expenses

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Salaries				481,255.00	304,821.91	176,433.09	176,433.09 (36%)
17	Staff Training				2,000.00	338.37	1,661.63	1,661.63 (83%)
18	Staff Travelling				200.00	351.98	-151.98	-151.98 (-75%)
19	Staff Recruitment	30,000.00	30,053.00	53.00	3,000.00	1,151.40	1,848.60	1,901.60 (5%)
87	Home Working Allowances							(N/A)
SUB TOTAL		30,000.00	30,053.00	53.00	486,455.00	306,663.66	179,791.34	179,844.34 (N/A)

Town Centre

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
53	Longforth Road Toilets				11,000.00	2,826.56	8,173.44	8,173.44 (74%)
133	Longforth Rd Toilet Refurb				10,000.00	72,270.76	-62,270.76	-62,270.76 (-622%)
134	Kings Arms				18,000.00		18,000.00	18,000.00 (100%)
135	Town Centre Projects				20,000.00	3,251.32	16,748.68	16,748.68 (83%)
138	Carnival				1,000.00	1,000.00		(0%)
140	Summer Street Fair	2,000.00	2,160.00	160.00	7,000.00	9,920.05	-2,920.05	-2,760.05 (-30%)
141	Street Fair Refundable Deposits		42.75	42.75				42.75 (N/A)
147	Remembrance & AFD				1,000.00	397.00	603.00	603.00 (60%)
170	Heritage		576.51	576.51	5,400.00	1.10	5,398.90	5,975.41 (110%)
171	Clocks				500.00	292.00	208.00	208.00 (41%)
179	Annual Fireworks				2,000.00		2,000.00	2,000.00 (100%)
SUB TOTAL		2,000.00	2,779.26	779.26	75,900.00	89,958.79	-14,058.79	-13,279.53 (N/A)

Unitary Devolution

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
172	Play Area				10,500.00		10,500.00	10,500.00 (100%)
173	Toilets				22,000.00	5,562.62	16,437.38	16,437.38 (74%)
174	TC Planting				15,000.00	13,704.12	1,295.88	1,295.88 (8%)
175	Park Planting & Security				25,000.00	11,800.75	13,199.25	13,199.25 (52%)
176	CCTV				25,000.00	8,394.50	16,605.50	16,605.50 (66%)
177	Bus Shelters				5,000.00		5,000.00	5,000.00 (100%)
178	IT Impact				4,000.00	2,674.99	1,325.01	1,325.01 (33%)
SUB TOTAL					106,500.00	42,136.98	64,363.02	64,363.02 (8%)

Restated **(N/A)**

NET TOTAL	1,010,402.00	1,021,472.46	11,070.46	976,302.50	897,988.72	78,313.78	89,384.24 (4%)
V.A.T.		54,809.10			58,501.68		
GROSS TOTAL		1,076,281.56			956,490.40		