

MINUTES OF THE WELLINGTON TOWN COUNCIL ECONOMIC DEVELOPMENT COMMITTEE MEETING HELD AT UNITED REFORMED CHURCH HALL ON WEDNESDAY 13th NOVEMBER 2024 AT 6.00PM

PRESENT: Councillor C Booth (Chair),
Councillors M Lithgow, J Lloyd, M. S Mercer, J. Thorne, K. Wheatley.

IN ATTENDANCE: Councillor S Pringle-Kosikowsky
David Farrow – Town Clerk
Annette Kirk - Facilities Officer
One member of the press

393 APOLOGIES

Councillor M. McGuffie

394 DECLARATIONS OF INTEREST

Councillor K. Wheatley declared an interest in Agenda Item 7b Film Festival. He is member of the Film Festival Working Group.

395 PUBLIC PARTICIPATION

Councillor J Lloyd, Chair of Sampford Arundel Parish Council would like to offer the Town Council an opportunity to purchase a telephone box. This will also be reported at the Environment Committee.

396 WELLINGTON SCHOOL

Alex Battison, Headmaster spoke to the committee about the school’s role as a major employer in the town. Since moving to Wellington in August 2024, his family have been made very welcome by the community of Wellington.

The school currently employ 300 people. They have been involved in large amount of charitable work this year. They were very privileged to be part of the Remembrance Parade on Sunday and to see the community coming together. They continue to work on real life projects that will develop future of the community.

Councillor J Thorne asked what impact there would be on jobs in the school following the government’s announcement that 20% VAT would be charged on private school fees. Alex Battison said they would work hard to ensure their educational offering remains brilliant and we do not lose any jobs in the process.

Councillor S. Mercer raised concerns over students crossing South Street. Somerset Council had confirmed that the request for a crossing on South Street does not meet their criteria. It was agreed that the Town Clerk would contact Somerset Council for clarity.

397 WELLINGTON INDEPENDENT MARKET

Apologies received from Maxine Price and Charlotte Beatty. They provided a report for the committee. The Committee were pleased with the way the market was run and can only see this as a positive for the town.

RESOLVED to approve the cost of £645.00 for the Temporary Traffic Regulation Order application to cover Wellington Independent Market High Street Markets and Town Council Events up to October 2026. Cost to be covered by the Town Centre Project Budget.

398 EVENTS COST CENTRE 2025/2026

a) **NIGHT WALK – GARDEN OF LIGHT**

RESOLVED to make a recommendation to Policy & Finance Committee to set a budget of £8,000.00 from the Events Cost Centre. Date of event being Saturday 25th October 2025. There were two votes fore, two votes against and two abstentions. The Chair had the casting vote to support the recommendation.

b) **FILM FESTIVAL**

RESOLVED that decisions on the funding of the Film Festival pass to the Economic Development Committee and budget requirements are added to the Events Cost Centre for 2025-2026.

RESOLVED to approve the following recommendations:

- (i) The Film Festival budget line moves to the Events Cost Centre for 25/26,
- (ii) To approve £10,000 of funding for 2025/2026 budget.
- (iii) Somerset Film and Video to continue with the organisation of the 2025 event with regular reports back to the Committee.
- (iv) The Project Assistant and Councillor S Pringle-Kosikowsky be the Council’s link to the Film Festival Committee given that they are already members.
- (v) This to be referred back to the Policy and Finance Committee to agree the set-up details for an SLA Agreement

399 HERITAGE CONSULTANCY REPORT

The Town Clerk and Facilities Manager met with Helen Smith of Cultivate-Innovate and asked her to provide a proposal that outlines the consultancy support required to deliver heritage consultancy support. The proposal was circulated to the Committee for information. The Town Clerk will refer this to the Promotion of Wellington Work Group for them to do more work on putting a proposal together on what the council want to achieve. To include the work, they want to be carried out by Visit Somerset.

RECOMMENDATION to Policy & Finance Committee to approve a £10,000 budget for 2025/2026 within the Promotion of Wellington budget line.

400 PULSE SMART HUBS

Agreed for the Town Clerk to arrange a meeting with councillors and Pulse to put in 6 smart hubs in Wellington. To address concerns on how adverts are shown and what the Town Council can put on.

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Councillor C Booth

Wellington Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2024 and 09-01-2025)

Cost Centre Christmas

Code Number 116 Switch on Event

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
418	07/08/2024			Lloyds Current Acc	BACS	Advertisement	Carly Press	S	100.00	20.00	120.00
521	13/09/2024			Lloyds Current Acc		Card Transaction Fees	SumUp Payments Ltd	X	0.76		0.76
603	14/10/2024			Lloyds Treasurers I	Card	Trading Permit	Somerset Council	X	87.00		87.00
650	25/10/2024			Lloyds Current Acc	BACS	Christmas advert	Carly Press	S	100.00	20.00	120.00
661	01/11/2024			Lloyds Treasurers I	Card	Banner Printing	Eco Printing	S	54.89	7.98	62.87
682	05/11/2024			Lloyds Current Acc	BACS	Licence Fee	Somerset Council	X	70.00		70.00
696	08/11/2024	2024 - 2025/23		Lloyds Current Acc	BACS	Generator	DJ Steve	X	300.00		300.00
703	11/11/2024	2024 - 2025/23		Lloyds Current Acc		Lamp Post Banners	Bay Media	S	1,050.00	210.00	1,260.00
707	11/11/2024			Lloyds Treasurers I	Card	Marking Spray	Amazon	X	30.78		30.78
733	22/11/2024			Lloyds Current Acc	BACS	Cable Ties	Screwfix	S	8.35	1.67	10.02
746	25/11/2024			Lloyds Current Acc	BACS	Christmas advert	Tindle Newspapers	S	238.00	47.60	285.60
749	26/11/2024			Lloyds Current Acc	BACS	Card Mock Up	Somerset Sign & Print Co	S	52.00	10.40	62.40
753	28/11/2024			Lloyds Current Acc	BACS	Sweets	Booker	X	31.30		31.30
757	28/11/2024			Lloyds Treasurers I	Card	Christmas Santa's Grotto	Asda	X	4.90		4.90
758	28/11/2024			Lloyds Treasurers I	Card	Christmas Santa's Grotto	Buy & Save	X	3.98		3.98
760	29/11/2024	2024 - 2025/23		Lloyds Current Acc	BACS	Traffic Management	Bridgwater Guy Fawkes Carnival	S	1,100.00	220.00	1,320.00
766	29/11/2024			Lloyds Current Acc	BACS	Banners	Somerset Sign & Print Co	S	270.00	54.00	324.00
776	03/12/2024			Lloyds Current Acc	BACS	Ivy Belle (Entertainment)	Vikki Haste	X	150.00		150.00
782	03/12/2024			Lloyds Treasurers I	Card	Event Day Refreshments	Tim Potter & Son & Daughter Ltd	X	14.75		14.75
824	22/12/2024			Lloyds Current Acc	BACS	First Aid	St John Ambulance	S	572.00	114.40	686.40
834	24/12/2024	2024 - 2025/23		Lloyds Current Acc	BACS	Christmas Entertainment	Fuse Performance	Z	1,140.00		1,140.00
840	24/12/2024			Lloyds Treasurers I	Crad	Tree Fencing Repair	H T Perry & Son	S	8.50	1.70	10.20
							Subtotal for Code: Switch on Event		£5,387.21	£707.75	£6,094.96
							Subtotal for Cost Centre: Christmas		5,387.21	707.75	6,094.96
TOTALS									£5,387.21	£707.75	£6,094.96

WELLINGTON TOWN COUNCIL

EVENTS 2025/2026

Wellington Independent Market – High Street Market

Date:	Event Time:
2025	
Saturday 19 th April	10am to 3.00pm
Saturday 7 th June	10am to 4.00pm
Saturday 20 th September	10am to 3.00pm
Saturday 13 th December	10am to 3.00pm
2026	
Saturday 4 th April	10am to 3.00pm
Saturday 6 th June	10am to 4.00pm
Saturday 19 th September	10am to 3.00pm
Saturday 12 th December	10am to 3.00pm

Wellington Town Council Events:

Date:	Event:
2025	
Thursday 8 th May	VE Day 80 th Anniversary
Friday 15 th August	VJ Day 80 th Anniversary
Saturday 25 th October	Garden of Light
Saturday 29 th November	Christmas Light Switch On
2026	
Saturday 28 th November	Christmas Light Switch on

From: info@wellingtontowncouncil.co.uk <info@wellingtontowncouncil.co.uk>
Sent: 03 January 2025 09:13
To: Annette Kirk <annette@wellingtontowncouncil.co.uk>; Dave Farrow <dave@wellingtontowncouncil.co.uk>
Subject: FW: Events and Security Update - January 2025 (Note to Local Authorities)

From: Andrew Newland <Andrew.Newland@avonandsomerset.police.uk>
Sent: 02 January 2025 13:34
Subject: Events and Security Update - January 2025 (Note to Local Authorities)

Dear Council Clerks and Councillors,

May we firstly wish you a Happy New Year as we start in 2025.

You may recall that in the autumn I sent around some advice and guidance around event planning and security in particular. This was shared on the basis that it is quite often the case that local authorities are involved in the planning, organisation and delivery of events in your local areas or that you allow others to host events on land owned by the local authority.

The reason for my contact with you again so soon is sadly due to the recent tragic events that we saw at the Christmas market in Magdeburg, Germany on 20th December and then in New Orleans, America yesterday on New Years Day.

In both these cases it was seen that a hostile actor used a motor vehicle as a weapon, entering a crowded event footprint causing death and injury. In both cases 'we' currently understand that this may have been due to 'a gap' in hostile vehicle mitigation (specialist barriers). While these attacks have not seen any change to the Threat Assessment here in the UK, we are mindful of the tendency for 'copycat' attacks, we have no current information or intelligence to suggest an issue locally, however it is our intent to advise and not alarm.

Of local interest to our Force Area but fortunately not of hostile intent on 1st December we and the Ambulance Service had to respond to a vehicle related incident within a crowded event footprint at a Christmas Market in Chipping Sodbury, two children were taken to hospital and five adults were reported as 'hurt'. As stated this incident had no hostile intent, however it was arguably entirely avoidable given the event and traffic management planning that went into the event. Fortunately it was not as serious as first thought.

These incidents are a sad reminder of the importance of providing a safe and secure space for events to take place in and around the highway. Event organisers, statutory agencies and members of Safety Advisory Groups often get criticism for making recommendations around security, particularly around hostile vehicle mitigation (and also vehicle incident mitigation).

We do appreciate that these recommendations are often seen as an additional bureaucratic and costly burden, however they are usually proportionate for the threat and risk landscape which we have recently been reminded of.

The National Protective Security Agency (NPSA) have just issued an update around vehicle mitigation measures which may be of interest and is available at

<https://www.npsa.gov.uk/blog/news/hostile-vehicle-mitigation-hvm>

Andy Newland

Operational Planning Supervisor – Events, Security Operations and CTSecCO

Operational Planning | Avon and Somerset Police

Police and Fire Headquarters, Valley Road, Portishead, North Somerset, BS20 8QJ



Home Office

Agenda Item: 7

Policy paper

Terrorism (Protection of Premises) Bill: Overarching factsheet

Updated 1 November 2024

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This publication is available at <https://www.gov.uk/government/publications/terrorism-protection-of-premises-bill-2024-factsheets/terrorism-protection-of-premises-bill-overarching-factsheet>

Why are we legislating?

Since the start of 2017, agencies and law enforcement have disrupted 39 late-stage plots and there have been 15 domestic terror attacks. These terrorist attacks have sadly demonstrated that the public may be targeted at a broad range of public venues and spaces.

The Manchester Arena Inquiry and London Bridge Inquest called for the introduction of legislation and guidance to protect the public. The Terrorism (Protection of Premises) Bill will form part of the government's wider counter-terrorism strategy, CONTEST.

The threat level from terrorism in the UK is currently SUBSTANTIAL, meaning an attack is likely. The 2023 [CONTEST](#)

(https://assets.publishing.service.gov.uk/media/650b1b8d52e73c000d54dc82/CONTEST_2023_English_updated.pdf)

strategy summarised the current threat facing the UK as 'enduring and evolving', with a domestic threat which 'is less predictable and harder to detect and investigate'. Terrorist attackers have targeted a wide range of people and places in recent years. It is not always possible to predict where in the UK an attack might happen, or the type of premises or events that could be impacted – either directly (as the target of an attack) or indirectly (by being located near to the target of an attack). To ensure better preparedness and raise the public safety bar, a broad range of premises and events need to be ready to act to reduce harm.

Through engagement with businesses, we are aware that without legal compulsion, counter-terrorism protective security and preparedness often falls behind legally required activities, such as Health and Safety. Our expert security partners assess that individuals are more likely to take action that can reduce harm and save lives, if they have considered what they would do, and how, prior to a terrorist attack occurring. Given the complexity and unpredictability of the terrorist threat, the government thinks that it is right that we now bolster the UK's preparedness for and protection from terrorist attacks and have sought the most balanced approaches to address this.

What are we going to do?

The Terrorism (Protection of Premises) Bill, known as Martyn's Law, will improve protective security and organisational preparedness across the UK by requiring, for the first time, that those responsible for certain premises and events consider the terrorist risk and how they would respond to an attack. In addition to this, certain larger premises and events must also take steps to reduce the vulnerability of the premises to terrorist attacks. Through the bill, qualifying premises and events should be better prepared and protected, ready to respond in the event of a terrorist attack.

How will the bill achieve this?

Improve preparedness and protection

The bill has been designed to bolster the UK's preparedness for, and protection from, terrorism. Those responsible for certain premises or events will be required to implement reasonably practicable public protection procedures and/or measures, depending on the capacity of the premise. Premises that are reasonably expected to have 200-799 individuals on the premises at the same time will fall within the standard tier and where it is reasonably expected to have 800 individuals or more will fall in the enhanced tier. Events that are reasonably expected to have 800 or more individuals in attendance at the same time, at some point during the duration of the event, will also be captured under the bill and subject to the same enhanced tier requirements. The requirements of the bill will ensure qualifying premises and events are better prepared to respond to, and mitigate the impact of, a terrorist attack.

Ensure consistency of approach and clarity of responsibility

As a result of this legislation, those responsible for certain premises and events will be legally obliged to consider the risk of a terrorist attack to their premises or event and take proportionate steps to safeguard the public. The government is aware that, whilst some premises and events already proactively consider the risk posed by acts of terrorism, there is no consistency across the UK. This bill seeks to address such inconsistency, making it clear who is responsible at qualifying premises and events. The intended outcome of this will be to raise security standards across qualifying premises and events within the UK.

Striking the right balance

The government considers it is reasonable to expect those responsible for certain premises and events to take appropriate measures to protect their workers and the public. However, such activity should be proportionate.

To achieve this, the bill establishes a tiered approach, linked to the activity that takes place at premises or an event and the number of individuals it is reasonable to expect may be present on the premises at the same time. The requirements vary accordingly, acknowledging that larger venues and events may be impacted to a greater extent by an attack and should be expected to do more.

For smaller premises (200-799) within the standard tier they are required to put in place simple procedures to reduce the risk of physical harm to individuals who may be present. Those responsible for larger premises and events (800+) in the enhanced tier are required to do more in recognition of the potentially higher impact of a successful attack.

For all premises, the requirements in the bill are subject to the concept of 'reasonably practicable'. Those responsible for many premises and events will be familiar with this exercise of judgement through their duties under health and safety legislation. Reasonably practicable will allow those responsible for premises and events to take into account the nature of their activities, operating environment, and available resources when fulfilling their obligations under the legislation, ensuring a proportionate and premises specific approach.

Guidance, advice, and inspection

The bill will establish a regulator to oversee compliance, through a new function of the Security Industry Authority (SIA). The core principle of the regulator's activity will be to support, advise and guide businesses to implement the legislation's requirements. The regulator will only use its toolkit of powers and sanctions to address serious and persistent cases of non-compliance. This will include the power to fine those who fail to fulfil the requirements and shut down premises and events in the enhanced tier in the most serious cases of non-compliance.



Economic Development Committee Budget Report January 2025

The table below gives details of the spending reported to date against the budgets of which the Committee has delegated authority to spend. As explained at January Full Council when setting the Precept, the Committee is now limited to the forecasted spend to the end of the current financial year.

Christmas		24/25 Income		24/25 Expenditure		
Code	Title	Budget	Actual	Budget	Actual TD	Forecast at YE
114	Hire of Lights			£10,000.00		£ 10,000.00
115	Lights Install			£11,900.00	£ 1,847.00	£ 12,076.68
116	Switch on Event	£1,350.00	£1,106.75	£10,000.00	£ 7,087.21	£ 7,387.21
123	Stall Deposits		£ 65.25			
136	Electricity			£ 500.00		
137	Additional Lights & Install					
160	Free Parking			£ 5,500.00	£ 4,438.00	£ 4,438.00
Sub Total		£ 1,350.00	£1,172.00	£37,900.00	£13,372.21	£ 33,901.89

Town Centre		24/25 Income		24/25 Expenditure		
Code	Title	Budget	Actual	Budget	Actual TD	Forecast at YE
140	Summer St Fair	£ 2,000.00	£1,025.00	£ 7,000.00	£ 9,740.05	£ 9,740.05
135	Town Centre Projects			£20,000.00	£ 3,251.32	£ 8,000.00
147	Remembrance & AFD			£ 1,000.00	£ 397.00	£ 397.00
170	Heritage		£ 576.51	£ 5,400.00	£ 1.10	£ 1.10
171	Clocks			£ 500.00	£ 292.00	£ 395.00
Sub Total		£2,000.00	£1,601.51	£33,900.00	£13,681.47	£ 18,533.15