



**WELLINGTON TOWN COUNCIL**  
**28 Fore Street, Wellington, Somerset TA21 8AQ**  
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**E-mail: [info@wellingtontowncouncil.co.uk](mailto:info@wellingtontowncouncil.co.uk)**

**Members of the Public and the Press are invited to attend all Council Meetings  
(Public Bodies (Admission to Meetings) Act 1960)**

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting	<b>Council Meeting</b>
Time	7.00pm
Date	Monday 4 November 2024
Place	United Reformed Church Hall, Fore Street TA21 8AG

Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online after the meeting.

Yours faithfully

David Farrow  
Town Clerk  
01823 662855  
[info@wellingtontowncouncil.co.uk](mailto:info@wellingtontowncouncil.co.uk)

29 October 2024

**1. WELCOME AND INTRODUCTIONS**

**2. TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE REASONS GIVEN**

If you cannot attend, please send your apology and reason to the Town Clerk.

Councillors are reminded that failure to attend any Council meeting for 6 months, full council or committee/s, will result in them automatically ceasing to be a councillor irrespective of whether apologies are given.

**3. DECLARATIONS OF INTEREST**

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations). Standing declarations made by Councillors are set out at the end of the agenda.

**4. MINUTES**

To approve the minutes of the Council Meeting on 7 October 2024. A copy of the draft minutes is attached to the agenda.

**5. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC**

Public Attendance: For those members of the public who wish to ask a question or make a statement a three-minute time limit applies to each speaker.

N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

**6. TO RECEIVE AN UPDATE FROM THE LOCAL POLICING TEAM**

A report from Sergeant Jon O'Connor will be circulated prior to the meeting.

**7. LONGFORTH PHASE TWO AND WARDLEWORTH WAY DEVELOPMENTS**

Chris Winter, West of England Developments Ltd will provide an update.

**8. TO RECEIVE A REPORT FROM THE MAYOR**

The Mayor will provide an update on her activities since the last meeting.

**9. COMMITTEE APPOINTMENTS**

To consider appointing Councillor Chris Penk to the vacancies on the Policy and Finance and Environment Committees.

**10. SOMERSET COUNCIL / LOCAL COMMUNITY NETWORK (LCN) UPDATE**

Somerset Council Councillors, Councillor Catherine Govier and the Town Clerk to provide an update on any issues of interest to the Town Council.

**11. TO RECEIVE THE CLERK'S REPORT ON RECENT COUNCIL ACTIVITIES**

To consider a report from the Town Clerk (paper attached).

**12. POLICY & FINANCE COMMITTEE**

To note the draft minutes of the meeting held on 14 October 2024

**13. ECONOMIC DEVELOPMENT COMMITTEE**

The draft minutes of the meeting held on 16 October 2024 are attached for information and consideration.

**14. COMMUNITY COMMITTEE**

The draft minutes of the meeting held on 21 October 2024 are attached for information and consideration.

**15. ENVIRONMENT COMMITTEE**

The draft minutes of the meeting held on 23 October 2024 are attached for information and consideration.

**16. DEVOLUTION OF SERVICES FROM SOMERSET COUNCIL**

To consider draft Heads of Terms including schedules and plans of assets being transferred from Somerset Council. A paper is attached for consideration.

**17. COUNCILLOR ALLOWANCES**

To set the level of Councillor Allowances for 2025-26 to inform the budget setting process. A paper is attached for consideration.

**DECLARATIONS OF INTEREST**

**Members of Somerset County Council:**

Councillor Andrew Govier

Councillor Marcus Barr

Councillor Ross Henley

**Director of Somerset Association of Local Councils (SALC)**

Councillor Janet Lloyd