

**MINUTES OF THE WELLINGTON TOWN COUNCIL ENVIRONMENT COMMITTEE  
WEDNESDAY 17 JULY 2024 AT 6.00 PM**

**Present:** Councillor M McGuffie (Chairman)  
Councillors C Booth, C Govier, M Lithgow and S Pringle-  
Kosikowsky and K Wheatley

**In attendance:** David Farrow (Town Clerk)  
Darren Hill (Open Spaces Manager)  
Stephen Tate (Climate Change Project Officer)  
One member of the press  
One member of the public.

**174 APOLOGIES**

There were no apologies.

**175 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**176 QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC**

There were no questions or comments.

**177 FOOTPATH UPDATE**

No update was provided.

**178 BUDGET REPORT**

The report had been circulated prior to the meeting and was noted. The Town Clerk reported that the overspend against the Longforth Farm Allotments budget line, noted at the previous meeting, was caused by fencing work which should have been undertaken in the previous financial year being delayed until this financial year.

**179 CLIMATE CHANGE PLAN UPDATE**

**(i) Tree Strategy Action Plan**

A map plotting potential areas for tree planting was circulated prior to the meeting and was noted. It was agreed that the Open Spaces Manager should look at repeating the previous year's free tree give away and also the possibility of tree planting in car parks. It was agreed that the Tree Planting Strategy should be a multi-year programme utilising external funding where possible but with budget identified annually to meet any difference.

**(ii) Climate Change Action Plan**

The Climate Change Officer gave an update on work he was undertaking which was noted.

**180 OPEN SPACES MANAGER UPDATE**

A paper had been circulated prior to the meeting and the Open Spaces Manager provided an update on work that had been undertaken since the last

meeting noting in particular the award of the Heritage Green Flag for Wellington Park.

**181 WINTER PLANTING FOR WELLINGTON PARK**

A paper had been circulated prior to the meeting, it was **RESOLVED:**

- (i) To approve spending of up to £3,000 plus VAT for Tulip and Daffodil bulbs in Wellington Park costs to be met from the Wellington Park planting budget.
- (ii) To approve spending up to £1,500 plus VAT for perennial planting in areas in and around Wellington such as Lancer Court, Longforth Rd, Monmouth Gardens Tonedale, North St car park. Costs to be met from the Environmental Improvements Budget.

**182 SPONSORSHIP**

A paper had been circulated prior to the meeting.

**RESOLVED** to recommend to Full Council that it adopts the scheme set out in the paper so that officers can begin approaching organisations in preparation for next year's planting and budget setting.

At this juncture the Town Clerk left the meeting.

**183 TOWN SIGNAGE**

A paper had been circulated in advance of the meeting.

**RESOLVED** to order the signs at a cost of £1,000 and to accept quote 1 in the paper of £1,830 plus VAT for the installation of the signs.

**184 WEAVERS REACH PLAY EQUIPMENT REPAIRS**

A paper had been circulated in advance of the meeting.

**RESOLVED** to accept a quote for replacing damaged play equipment at Weavers Reach Play area at a cost of £120 plus VAT.

**185 STRIMMER TRAINING**

**RESOLVED** to agree to pay up to £250 for strimmer training for a Footpath Volunteer. To be paid from the Footpaths and PROW Maintenance budget.

There being no further business the meeting closed at 6.50pm.

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**Councillor M McGuffie**  
**Chairman**

## Environment Committee Budgets

### 1. Introduction

1.1. As the Council enters the budget setting process, each of its Committees need to review the budgets they are responsible for and assess any budget requirements for any newly proposed projects for the 25/26 year.

### 2. Background

2.1. The Committee has been delegated responsibilities which are set out in its Terms of Reference. In line with this, specific budgets have been allocated to the Committee to spend appropriately.

2.2. The report attached in Appendix 1 details the budgets delegated to the committee. Note that only those marked in orange within the Earmarked Reserves and Unitary Devolution cost centres are applicable to this Committee.

2.3. Committees are reminded that given the budgetary pressures expected in 25/26 due to the impact of devolution from Somerset Council, there is little room for excess budgets which may remain unspent. Therefore, each line should have specific plans or projects for its use.

### 3. Budget Details

3.1. The table below gives more detail on each budget line.

<b>Allotments</b>			
	Income	Expenditure	Notes
Allotments	£2,910	£2,910	Expenditure budget based on income budget (97 plots @ £30 each). Currently reads overbudget but rentals due over the coming month
Longforth Allotment	£3,000	£3,000	As above, expenditure based on income budget (approx. figures as site not yet operational)
<b>Earmarked Reserves</b>			
	Income	Expenditure	Notes
Railway Station			Current reserve balance £22,500. Plan to increase to £30k (+£7,500) for 25/26
Playing Pitch Strategy			Balance once invoice for feasibility study received = £3,780
<b>Environment &amp; Planning</b>			
	Income	Expenditure	Notes

Footpaths PRow Maintenance		£500	Covers volunteer training, Welly Walking website & other ad hoc items
Emptying Dog Bins		£12,600	Council currently have 13 dog bins emptied twice per week. Budget was set based on 15 to allow for any extra installs during the year and possible 10% increase. Actual increase was less and currently no extra bins so likely to come under budget. Prices for 25/26 being negotiated with SC as part of Devolution process.
Provision of Benches & Litter/Dog Bins		£2,500	Council normally installs 2x benches per year.
Environmental Improvements			This sits as an earmarked reserve with a current balance of £37,888. No specific schedule or plan for this reserve has been approved to date.
Electricity for Street Light		£850	1x light at Rackfield. Non Metered Supply is reasonably expensive.
Green Corridor		£30,000	Covers all maintenance and projects.
Cycle Route Cont.		£10,000	Possible spend at Oct P&F following grant application.
<b>Play Areas</b>			
	Income	Expenditure	Notes
Tone Play Area		£5,000	Covers bin emptying, grass cutting and responsive maintenance.
Weavers Reach Play Area		£5,000	Ditto. More works have been required here in 24/25 following ownership transfer.
Annual Play Inspections		£500	
<b>Unitary Devolution</b>			
	Income	Expenditure	Notes
Play Areas		£10,500	Was set based on assessment for equipment replacement in SC play areas.
TC Planting		£15,000	Covers Town Centre hanging baskets, beds and watering.

Park Planting & Security		£25,000	Set based on info from SC at budget setting last year, likely to be underspent at year end as there will be no re-charge for locking park. Will be absorbed into new Open Spaces costings for 25/26
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#### 4. Next steps

- 4.1. Attached at Appendix 2 is a copy of the Project Initiation Form. Councillors should use this to gather details of projects that they would like to present to the Committee for inclusion in the 25/26 budget. Officers will also use this to present suggestions to the Council. Completed forms should first be submitted to the Town Clerk who will review and discuss with the Councillor before submitting to the Committee for consideration. The form is available as word document on request for ease of completion.
- 4.2. The deadline for items to be included in the 25/26 budget proposal is close of business on 17<sup>th</sup> October in readiness for the Committee meeting on 23<sup>rd</sup> October.
- 4.3. The October meeting must make its final budget recommendations to Policy and Finance.

#### 5. Current Officer Suggestions/Recommendations

- 5.1. Having reviewed the current budgets, it is the Officer's recommendations that:
- 5.1.1. Environment & Planning:
- 5.1.1.1. Emptying dogs bins to be merged into new Open Spaces budgets.
  - 5.1.1.2. Environmental Improvements - A schedule/plan of projects and/or works to be drawn up to inform the spending of the current balance. No more to be added to the fund until such document is approved, and only specific amounts to be added for items within said documents if over and above the current balance.
  - 5.1.1.3. Green Corridor – Some maintenance to be merged with the in house Open Spaces team schedule for 25/26 (grass cutting etc.). Open Spaces Manager to create maintenance schedule for presentation to Committee.
  - 5.1.1.4. Cycle Rout Contribution – re-consider once the grant application is considered at the October Policy & Finance meeting.
- 5.1.2. Play Areas - these codes to be combined into the Open Spaces team work and budgets as appropriate. Grass cutting to be done in house, for example.

### 5.1.3. Unitary Devolution

- 5.1.3.1. Play Areas – this amount to inform creation of new reserve for planed equipment replacement? Open Spaces manager to develop new three year schedule/plan for consideration.

Alice Kendall  
RFO/Deputy Clerk

11 September 2024

**Wellington Town Council**  
**Summary of Income & Expenditure 2024 - 2025**  
**All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)**

**Allotments**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44	Allotments	2,910.00	430.00	-2,480.00	2,910.00	552.60	2,357.40	-122.60 (-2%)
92	Longforth Allotment	3,000.00		-3,000.00	3,000.00	4,650.00	-1,650.00	-4,650.00 (-77%)
148	Allotment Deposits		300.00	300.00		50.00	-50.00	250.00 (N/A)
<b>SUB TOTAL</b>		<b>5,910.00</b>	<b>730.00</b>	<b>-5,180.00</b>	<b>5,910.00</b>	<b>5,252.60</b>	<b>657.40</b>	<b>-4,522.60 (N/A)</b>

**Earmarked Reserves**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
25	Elections							(N/A)
67	Youth Services							(N/A)
71	C.I.L							(N/A)
73	Film Festival					8,000.00	-8,000.00	-8,000.00 (N/A)
75	Railway Station							(N/A)
76	Capital Projects							(N/A)
77	Playing Pitch Strategy							(N/A)
95	Office Furniture Replacement							(N/A)
96	Post Office Provision							(N/A)
97	Cades Farm Community Hall							(N/A)
139	Cost of Living Crisis					10,842.50	-10,842.50	-10,842.50 (N/A)
181	Committed CIL					150,000.00	-150,000.00	-150,000.00 (N/A)
<b>SUB TOTAL</b>						<b>168,842.50</b>	<b>-168,842.50</b>	<b>-168,842.50 (N/A)</b>

**Environment and Planning**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
46	Footpaths PRoW Maintenance				500.00	110.55	389.45	389.45 (77%)
49	Emptying Dog Bins				12,600.00	2,643.16	9,956.84	9,956.84 (79%)
50	Provision of Benches & Litter/Dog				2,500.00		2,500.00	2,500.00 (100%)
51	Planning Administration							(N/A)
52	Environmental Improvements					2,111.90	-2,111.90	-2,111.90 (N/A)
113	Electricity for Street Light				850.00	359.80	490.20	490.20 (57%)
129	Additional Street Lighting							(N/A)
131	Green Corridor				30,000.00	9,389.53	20,610.47	20,610.47 (68%)
168	Cycle Route Cont.				10,000.00		10,000.00	10,000.00 (100%)
<b>SUB TOTAL</b>					<b>56,450.00</b>	<b>14,614.94</b>	<b>41,835.06</b>	<b>41,835.06 (N/A)</b>

**Play Areas**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
45	Tone Play Area				5,000.00	512.72	4,487.28	4,487.28 (89%)
145	Weavers Reach Play Area				5,000.00	2,148.50	2,851.50	2,851.50 (57%)
146	Annual Play Inspections				500.00		500.00	500.00 (100%)
<b>SUB TOTAL</b>					<b>10,500.00</b>	<b>2,661.22</b>	<b>7,838.78</b>	<b>7,838.78 (89%)</b>

**Wellington Town Council**  
**Summary of Income & Expenditure 2024 - 2025**  
All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

**Unitary Devolution**

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
172	Play Area				10,500.00		10,500.00	10,500.00 (100%)
173	Toilets				22,000.00		22,000.00	22,000.00 (100%)
174	TC Planting				15,000.00	8,665.12	6,334.88	6,334.88 (42%)
175	Park Planting & Security				25,000.00	5,505.10	19,494.90	19,494.90 (77%)
176	CCTV				25,000.00	8,394.50	16,605.50	16,605.50 (66%)
177	Bus Shelters				5,000.00		5,000.00	5,000.00 (100%)
178	IT Impact				4,000.00	2,100.00	1,900.00	1,900.00 (47%)
<b>SUB TOTAL</b>					<b>106,500.00</b>	<b>24,664.72</b>	<b>81,835.28</b>	<b>81,835.28 (77%)</b>
<b>Restated</b>								<b>(N/A)</b>
<b>NET TOTAL</b>		<b>5,910.00</b>	<b>730.00</b>	<b>-5,180.00</b>	<b>179,360.00</b>	<b>216,035.98</b>	<b>-36,675.98</b>	<b>-41,855.98 (-22%)</b>
<b>V.A.T.</b>						<b>8,196.10</b>		
<b>GROSS TOTAL</b>			<b>730.00</b>			<b>224,232.08</b>		





## WELLINGTON TOWN COUNCIL

### Project Initiation Form



Project Initiator			
Project Title			
Description			
Benefits			
Financial Implications			
Upfront / Set Up Costs		Ongoing Costs (Per Year)	
Does the Project generate income	Y / N	If Yes, Please Specify	
Existing Council Budget?	Y / N	If Yes, Please Specify	
Other Implications (i.e., environmental etc.)			
Staffing resource required			
Risks and Issues			
For Office Use			
Name of Committee for discussion		Date of Meeting Presented	
Scheduled start date <i>(if passed by resolution)</i>			
Lead Officer			

Once completed, please return this form to the Town Clerk. An informal discussion is encouraged before a project is presented to a Committee. Please be sure to also include/attach any documents relevant to the project.

## Wellington Town Council Environment Committee

18 September 2024

### Post of Part Time Climate Change Project Officer

#### 1. Introduction

1.1 The purpose of this paper is to ask the Committee to consider recommending that the post of temporary part time (0.4) Climate Change Project Officer is made permanent.

#### 2. Background

2.1 The post of Climate Change project Officer was first recruited to in January 2024 for a 6month period primarily to develop the Councils strategy for reducing the towns climate emissions. It soon became apparent that this would require a longer time frame not only to work up the detail but then also to drive the delivery of it. This was subsequently extended for a further 6 months in June 2024.

2.2 In its Vision the Town Council has committed to the town becoming a net carbon neutral town. In reality the only way we are going to be able to being to work towards this is by having a dedicated resource focussed on this area of work.

2.3 To date as a result of having the post we have:

- Engaged with the Centre for Sustainable Energy in delivering workshops for councillors and developing a work plan for delivering the vision;
- Developed an action plan for delivering the Tree Strategy;
- Developed community engagement through running a workshop open to the community with Professor Richard Betts and by being a presence at town events;
- Worked with the library to set up a loan system for thermal heat cameras purchased by the Council for residents to use on their own homes to assess what work they need to do to make them more energy efficient;
- Engaged in discussions about developing a model sustainable community transport for the town.

2.4 As part of the budget setting process we will be looking to break the workplan for delivering the Vision in to a costed three year plan which will need capacity to deliver it.

2.5 The post is currently funded through the vacancy held for the full time Project Officer. The proposal would be that 0.4. Climate Change project Officer post continues to be funded in this way and that the full time Project Officer post is

reduced to 0.6 thus meaning the proposal can be accommodated within the existing staffing budget of the Town Council

### **3. Consideration**

The Committee is asked to consider recommending that the post of Part Time (0.4) Climate Change Project Officer should no longer be temporary and be part of the Council's established staffing structure funded by reducing the full time Project Officer post to 0.6.



WOODLAND  
TRUST



Photo by: EA James/WTML

# Wellington Green Corridor

## Woodland Creation Site Report

04/09/2024

Mick Bracken



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# Site Background

The proposed planting area is estimated at 1.97 hectares as mapped in the site map section.

Geology	Helsby Sandstone superficial deposits, clay silt and sand
Soil Type	Loamy, some clayey,. Slightly impeded drainage
Elevation	55-68m above sea level
Aspect	Not applicable
Topography	Flat
Hydrology	Surrounded by leats and streams
Vegetation	Grassland and tall herbs
Fauna	None noted
Current land use	Variously mowed or not managed
What3Words	///grasp.coast.darling (entrance to site)

## Assessment of onsite conditions or features and their likely mitigation

Item	Description (or state if absent)	Mitigating action required
<b>Landscape</b>		
Public right of way (notified by applicant)	All Public access	Consideration has been given to all walkways, views and access points
Services (notified by applicant)	Low voltage power lines (mapped)	Do not plant underneath
Protected Landscape	Not applicable	EIA required for sites over 2ha
Residential boundaries	At south of site	Possibly remove from application
Agricultural schemes	Not applicable	
<b>Biodiversity</b>		
Peatland	None	
Heathland	None	
Species rich grassland	Unimproved but not considered important	
Breeding Waders	None noted	

Marsh Fritillary	None noted	
Badgers	None noted	
Otters	None noted	
<b>Water</b>		
Watercourses (notified by applicant and checked by Adviser prior to site visit)	Many historical waterways edge the site which fed leats and the main woollen mill, some of which have been canalised	Keep planting at least 8m away from watercourses
<b>Historic environment</b>		
Archaeology (checked by Advisor prior to site visit)	See above relating to historic water use (annotated on planting map)	e.g. as advised by local archaeologist, the banks and 1.5m either side to be left unplanted
Surrounding protected features	Tonedale Woollen Mills c 1830	Seek advice from county archaeologists where applicable
Sites/monuments/historic buildings	As above	
Area(s) of archaeological interest or potential	As above	
Historic Park & Garden	Not applicable	
<b>Hazards or potential risks</b>		
Overhead power lines	Yes (see map)	
Underground pipes	Yes (sewer manholes in cpt)	
Roads/laneways/footpaths	Not applicable	
Buildings - permanent dwellings, sheds, etc.	Not applicable	
Rabbits/Hares/Deer/Goats	None noted	
Other	Not applicable	

# Planting Objectives

The motivation for planting was noted as driven by Wellington Green Corridor initiative – more woodland and scrub areas linking up various habitats. The land is owned by Somerset Council and leased to Wellington Town Council for this purpose.

## Site maps

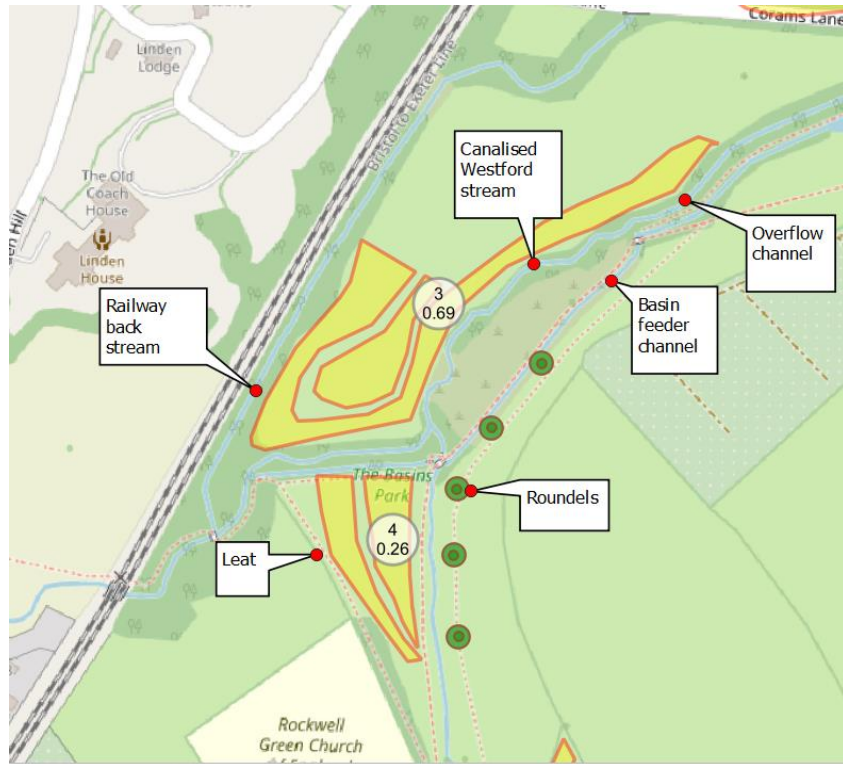
Below is an overview showing the location and details of the proposed woodland design.

### Northern area





## Middle area



## Southern area



**Site photos**

See Appendix 4.

DRAFT

# Woodland design

The planting proposal is 1.97 hectares, creating a diverse and visually interesting habitat with a mix of native broadleaf species to meet your objectives. All the species recommended on the following pages can be planted in these areas following the general planting advice below.

- We recommend that in Cpts 1, 3, 4 and 6 that the trees are to be planted at 1600 trees per hectare. See Appendix 2.
- For compartments 2 and 5 thick woodland margins comprised of thorny, fruit or nut bearing shrubs provide excellent habitat to birds and insects also at 1600 plants per ha.
- Within the northern most area beyond the railway line and adjacent to the mill leat we recommend eight small groups of 25 trees each, comprising of oak with one or two hazel mixed within the mix. As bramble scrub is very important as habitat, we strongly recommend that only minimal clearance is carried out here, just enough space to allow for the groups of trees to be planted and maintained. AS the groups will normally comprise of a central tree, with a surrounding circle of eight then an outer circle of 16 as a general pattern, with the rings at 2m distance radiating outward, this will create a group with a diameter of 8m, so therefore we recommend that an area of only 10m diameter to be cleared and maintained within the bramble until trees have established beyond the height of the surrounding scrub.
- Alongside the stream in the long field (see diagram) we recommend five well-spaced roundels. The intention with roundels is eventually to produce a single *open-grown* mature tree to provide spreading canopy for shade. However, as it will be at least 50-70 years before there is any real benefit from the tree, we use the future canopy space to plant shrub species of high habitat and amenity value. This occupies the canopy area until the central tree's canopy has developed to an extent that it suppresses the shrub species and remains in isolation as a mature specimen with a well-developed crown. We recommend oak as the primary species, and individuals should be planted centrally within

the groups and the surrounding shrubs maintained to prevent suppression of the oak in its early stages.

Existing mature trees along the boundary have been considered; it is best to plant lower-level shrubs near them to ensure they receive light in future years. A 15-metre buffer from the dripline of ancient and veteran trees will be maintained to protect their root systems and overall health.

We recommend creating rides at an average of an average 5m in width, leaving; areas where the ride narrows and widens would be ideal to ensure that there are more open areas and points at which the canopy closes over the ride to avoid fragmenting the blocks of woodland .

The ride can be managed in two zones; the central zone (2-3 metres in width) can be cut annually, creating a walking area, and should be convenient to maintain with a topper or ride-on mower. The margins can be cut bi-annually, leaving long grasses and herbs available for butterflies and invertebrates.

## Planting details

At this stage the greatest threat to your bare root trees will be excessive exposure of the roots to the air. The fine roots can easily and quickly dry out. If the trees are to be planted within two weeks they can stay in their bags, tightly sealed at the top and watered if necessary if the roots start to dry. If longer than two weeks then the trees should be 'heeled in' in their bundles to a narrow trench and covered in loose soil. Keep the time that the roots are out of the bag to an absolute minimum.

On grassland sites such as this a technique called screefing is recommended prior to planting to reduce weed competition in the first year. This involves skimming off a small patch of turf before planting so that grass and other weeds do not grow up inside the tree tubes.

The trees must be planted at the same depth that they were when they were growing in the nursery. It is easy to see on the stem where this is by the change in colour.

When planted pay attention when firming up the soil around the stem to ensure that there are no gaps. This is particularly important in clay soils which are prone to opening and exposing the roots when the soil shrinks as it dries.

More information and a video of planting can be found at:

<https://www.woodlandtrust.org.uk/plant-trees/advice/how-to-plant/>

## Species mix

We suggest the following species will grow well (with the right maintenance) and meet your objectives. The species (apart from sweet chestnut and walnut) are all native to the UK and all offer benefits to wildlife in diverse ways. All seed has been sourced and grown in the UK.

### **Compartments 1,3,4 and 6**

#### **Tree species Cpts 1,3,4 and 6**

Species	Quantity	Species	Quantity
Alder	100	Wild Cherry	100
Aspen	100		
Beech	100		
Crab Apple	100		
Downy Birch	100		
Field Maple	100		
Goat Willow	100		
Oak (Common)	1100		
Rowan	100		

Total Number of Trees: 2000

#### **Shrub species Cpts 1,3,4 and 6**

Species	Quantity	Species	Quantity
Alder Buckthorn	50	Hawthorn	100
Hazel	250	Spindle	50
Dog Rose	50		
Dogwood	50		
Elder	50		

Total Number of Shrubs: 500

### **Compartments 2 and 5**

#### **Tree species Cpts 2 and 5**

Species	Quantity	Species	Quantity
Crab Apple	50		
Whitebeam	50		
Field Maple	50		
Rowan	50		

Total Number of Trees: 200

#### **Shrub species Cpts 2 and 5**

Species	Quantity	Species	Quantity
Alder Buckthorn	50	Hawthorn	100
Hazel	100	Spindle	50
Dog Rose	50		
Dogwood	50		
Elder	50		

Total Number of Shrubs: 450

### **Oak Groups northern fields**

#### **Oak Groups (x 8)**

Species	Quantity	Species	Quantity
Hazel	25		

<b>Oak (Common)</b>	175		
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Total Number of Trees: 175  
Total Number of Shrubs: 25

### Roundels for streamside area

Roundels (x5) – 5 Oaks selected from stock above – please choose most robust trees or supply 5 no Standard pot grown oak. Surrounding shrubs = 100 per roundel, please plant in groups of 3 to 5 of each species.

Species	Quantity	Species	Quantity
Alder Buckthorn	50	Hawthorn	150
Hazel	150	Spindle	50
Dog Rose	50		
Dogwood	50		
Elder	50		

Total Number of Shrubs: 500

### **Delivery of the trees:**

The trees will be delivered as young bare root saplings, they will vary in size, but are typically between 20 – 90cm. They will arrive in bundles of 25 and in bags. Keep the bags stored upright out of direct sunlight, and protect from wind and frost, ideally undercover in an out-house, barn or shed. If the roots look like they are drying out, then you can lightly spray them with water.

To give your planting the greatest chance of success we recommend that your trees are planted within at least 7 days of delivery. If this is not going to be possible, they can be temporarily 'heeled' into a trench; ensure that all roots are within, and covered, by soil. Do this as soon as possible after delivery and then when you are ready to plant gently lift the trees out of their trench and back into the bags.

# Protection

All tree species are to be planted with tree protection outlined in the table below. This will help protect against extreme weather conditions and mammal damage. Where livestock is to be grazed nearby stock proof fencing will be required to exclude livestock from the planting areas.

Protection type	Species
Spiral shelters	All trees and shrubs
STP spiral shelters	All trees and shrubs (alternative)

To ensure your tree tubes provide the best protection for your young plants, proper installation is key. Here's what you need to know:

- **Securing the Base:** Push the bottom of the tree tube approximately 1 centimetre into the soil. This helps to protect the base of the stem from damage and discourages animals from nibbling on it. **Please note** that if the soil type is clay or the earth is compacted this can cause the tube to fill with water in wet weather and rot the tree.

By following these steps, you can ensure your tree tubes are installed correctly, offering optimal protection for your young plants and promoting their healthy growth.

It would be advisable to cut/graze grass short to make planting and subsequent maintenance easier.

## Maintenance after planting

We recommend maintaining a weed free area around the base of each tree and inside the tree tube for 2 years after planting. This is to reduce competition from weeds/grass and help the trees establish more quickly. You could use mulch mats (or well-rotted woodchip) around each tree or hand-weed the base of the trees approximately twice a year. Alternatively you could spray using a contact herbicide around the base of each tree once a year (usually in the spring)



with a knapsack sprayer for 2 years after planting. Please note that cutting grasses stimulates them to compete strongly and is best avoided in the early years after planting.

To ensure the overall health of your planting project and maintain the intended stocking density, we recommend a survey during leafing season to identify dead trees. Clearly mark these for later replacement during the dormant season. For trees with tubes, use brightly coloured spray paint directly on the shelter or detach the tube from its stake and reattach it with the stake positioned inside, creating a visual indicator. These simple marking methods will ensure smooth and efficient replacement planting when the dormant season arrives.

We also recommend you check that the tree shelters and stakes/canes are in place after high winds and firm them up as necessary. Each spring before the ground hardens the stakes/canes should be returned to an upright position as necessary and the tubes/spirals placed in direct contact with the ground.

### **Tree Guards**

Remove guards as soon as they split and before they start to disintegrate (usually after 5-10 years). This is best done in the winter. The guards have now done their job and may hamper growth. Please dispose of the plastics responsibly to protect local wildlife. The tubes are made from polypropylene (PP) and the spirals are PVC. Both can be recycled where facilities exist; please check with your local authority or find a specialist company like Agri-Cycle or Tomorrows Forest, more information about tube recycling nationwide can be found here: <https://cheviot-trees.co.uk/content/35-tree-shelter-recycling>

### **Woodland Management**

Creating a woodland is a long-term project that requires intermittent management and intervention; how you manage your woodland will depend on your overall objectives. After about 20 years, the tree's crowns will be touching, and competing for light. At this stage, you will want to consider the first thinning operation to remove 20% of the trees. This creates space for surrounding trees to grow and improves the resilience of the woodland. The Woodland Trust website outlines some future woodland management operations you may wish to consider, but there are plenty of books and online resources to help you to manage your woodland.

# Ecological Impact Assessment (EIA)

The size or designation of your proposed planting area is just less than 2ha, if it goes over 2ha this requires an EIA by the Forestry Commission (FC) before we can move forward.

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# Estimated costs

We can offer the following funding options for a project of this size:

## Self plant with non-degradable shelters

On a self-plant scheme we can offer 75% funding, this means the cost to you would be approximately **£1,216** excluding VAT. We will supply the trees and protection and it would then be up to you to plant the trees or arrange a planting contractor.

## Sustainable tree protection trial

On a self-plant scheme we can offer 75% funding, this means the cost to you would be approximately **£1,511** excluding VAT. We will supply the trees and sustainable tree protection and it would then be up to you to plant the trees or arrange a planting contractor. Please note that the costs outlined in this site report are subject to change based on the current market price for the sundries.

Please be aware that if you choose to have a contractor plant your scheme that the Woodland Trust requires you to hold public liability insurance on your land to a minimum value of £2 million. This ensures the Trust is not liable for any accidents or injuries whilst planting and maintenance is being undertaken.

## Next steps

If you are happy to proceed with the proposed plan, please let us know as soon as possible to secure your funding. At this stage, we can confirm the ideal window for planting your trees. We prioritise scheduling your planting for the upcoming season, typically between late November and March. However, unforeseen circumstances like tree availability or contractor schedules might necessitate a postponement to the next planting season. We'll keep you informed throughout the process.

Once notified someone will be in contact to send out an agreement for signing and arrange payment and a suitable delivery date.

As stated during the application process, you should be aware that areas planted with trees through MOREwoods will become ineligible for Basic Farm Payment. If you hold any form of Stewardship agreement (ELS; HLS; CS) with Natural England they must be informed before proceeding.

If you have any further questions before confirming, then please feel free to contact me to discuss.

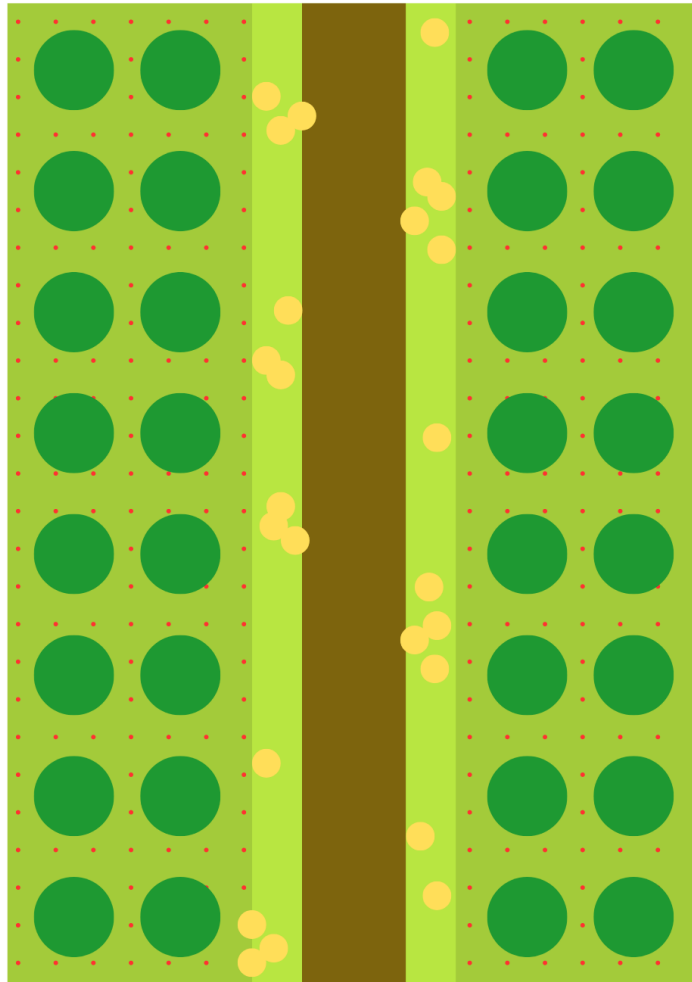
## Appendix 1 - Flowering Trees by Month for Pollinators




February	March	April	May	June	July
Alder Goat Willow	Hazel Blackthorn	Field Maple Crab Apple Wild Cherry Bird Cherry	Hawthorn Sycamore Rowan Holly Whitebeam	Small-leaved Lime	Sweet Chestnut

**\*\* Please note this table covers native trees across the UK and that some of these species may not be available in your region**

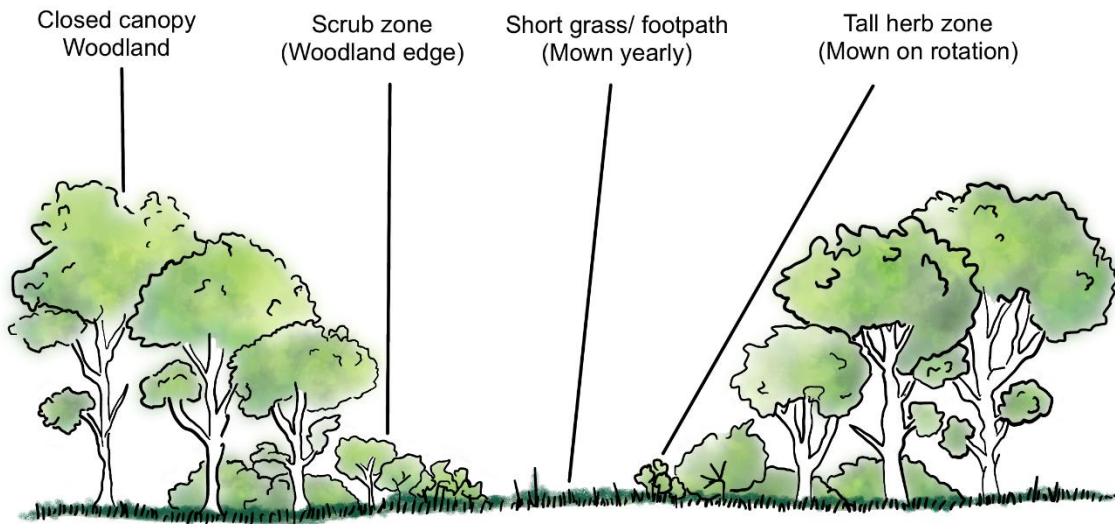
## Appendix 2 - Example of closed canopy woodland at 1600/ha

**Productive (timber) broadleaved woodland - native species with high conservation value planted at 1600 trees per hectare**



-  Primary species (60%) such as Oak or Beech - planted in groups of 25 with group centres approx. 16m. The groups radiate out in 2 m spaced circles from the central cluster creating a 4m radius approx. 8m from each other.
-  Minor species such as Birch, Alder, Hazel, or Cherry - planted at 3m spacing in the gaps between the primary species.
-  Shrub species such as Hawthorn, Blackthorn, Dog Rose - planted in small, randomised groups along rides and open spaces (grouping may help avoid browsing and create a natural look).

# Appendix 3 - Example of woodland design



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## Appendix 4 – Site photos



Photo 1: Northern  
planting area  
(Riverside meadow)



Photo 2: Northern  
planting area  
(Riverside meadow)  
where bramble is 8ft  
high. Clearings will  
be necessary for  
approx. 2-3 group  
plantings of oaks



Photo 3: Northern planting area (cpt 1): power distribution lines across cpt 1.



Photo 4: Middle planting area (roundels planting area)





Photo 5: Southern planting area (cpt 5 shown just off to the left of this photo) due to the need to retain space around the mature oak.



Photo 6:  
Southern  
planting area  
(cpt 6)



Photo 7:  
Southern  
planting area  
(cpt 7)

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## WOODLAND TRUST

### Supporting the Woodland Trust

If you would like to further support the work of the Woodland Trust, please visit:

<http://www.woodlandtrust.org.uk/support-us/>

### Help us record nature.

Help us track the effects of weather and climate change on wildlife near you, visit Natures Calendar to report your observations:

<https://naturescalendar.woodlandtrust.org.uk/>

The content, information, data, opinions, and views expressed in this report are provided by the Woodland Trust based upon information available to the Woodland Trust at the time of site inspection. Financial projections or estimates are indicative only and will remain valid for a period of 30 days (or less in the event of change to any internal or external grant mechanisms).

For woodland creation and management contractors, the Woodland Trust strongly recommends you obtain at least three independent quotations, evidence of statutory accreditation and appropriate insurances, to your own satisfaction.

The Woodland Trust, its agents and employees will not be responsible, nor held liable, for any loss incurred or damage suffered directly or indirectly due to inaccurate information provided to the Woodland Trust, reasonably unforeseen circumstances, or as a result of acting, or refraining from acting, solely in reliance upon this Report.

## Wellington Tree Plan

*Climate Project Officer Stephen Tate & Open Spaces Manager Darren Hill*

### The Vision

Wellington Tree Plan aims

1. To enhance urban areas of town, with tree species chosen for their attractive appearance through the seasons
2. To build climate resilience in community by providing canopy to mitigate extreme heat events.
3. To encourage residents to Adopt a Tree
4. To complement the tree-planting programme scheduled for the Green Corridor

The proposal is to divide the plan into three stages to spread the cost over a two or three-year period.

**Stage One** relates to the current financial year – 2024/2025 and is divided in five parts. Parts 1, 3, 4 & 5 are subject to permission from relevant land owners.

1. To plant a Tiny Forest using free tree packs from the Woodland at six sites including two schools
2. To plant 2 standard-sized trees and 10 fruit trees on two sites owned by Wellington Town Council
3. To plant 10 standard-sized trees on six sites owned by Somerset Council's Housing Revenue Account (HRA)
4. To plant saplings in six town centre planters (possibly five others – see below) as part of an innovative Lift & Shift plan to bring on saplings to plant elsewhere in the town.
5. To replant two Wellingtonia planted in Linden Field to commemorate the work of two long-serving members of Wellington In Bloom

Total estimated cost - £5,668 ex VAT

**Stage Two** relates to the financial year 2025/2026 and is divided into two parts. Both parts are subject to permission from the land owners.

1. To plant 28 standard-sized trees and fruit trees on 13 sites owned by Somerset Council Highways
2. To plant two standard-sized trees on two sites owned by Live West Housing Association

**Stage Three** relates to either the financial year 2025/26 or 2026/2027 and is divided into two parts. Both parts are subject to permission from the land owners.

1. To plant 26 standard-sized trees and fruit trees on six sites owned by housing developers Persimmon and Bloor Homes
2. To plant multiple trees at multiple sites on the Cades Farm Estate owned by Persimmon

### **Utility Checks**

The proposed sites would require surveys to check what utility infrastructure may be running beneath the surface.

CAT scanners are capable of detecting utility infrastructure relating to Wessex Water, Wales & West (Gas) and National Grid (Electricity) but not BT Fibre Optic Cable.

Somerset Council charges for these surveys to be undertaken. Companies such as Dial a Dig also offer this service and could be cheaper.

The cheapest option however is to approach the four utility companies and request maps of the proposed tree sites, which they send out. This could be done in house at a cheaper cost.

### **Tree supplier**

Darren and Stephen visited Rainbow Nurseries near Honiton and were impressed with the range of trees on offer. They were confident that the tree nursery could supply the trees specified in the proposals below.

### **Tree accessories**

Each Tiny Forest tree whip will be planted with a biodegradable tree guard and organic chicken manure feed.

Each standard or fruit tree will be planted with an H-rail support, a mulch mat, an irrigation ring and organic chicken manure feed.



### **Adopt a Tree**

One of the aims of the tree plan is to encourage residents living near the proposed sites for standard trees to Adopt-a-Tree and keep it well-watered during the hotter months using the tree irrigation ring system pictured above.

## **The Strategy**

### **Stage One – 2024/25**

#### **Part 1 - Tiny Forests – Woodland Trust Tree Packs**

##### **Proposed Tiny Forest sites**

Key to listings below

*Site number – Location by road – Three words location – Land owner – Land Registry number (if applicable) – Tree numbers - Proposal*

1. Priory Play Area – *///audio.shielding.comments* - HRA, Somerset Council – 105 trees (tennis court size) – Planting trees on the mounded section of the Play Area, with a bark mulch footpath winding through.
2. Howard's Road – *///contents.universal.adults* - HRA, Somerset Council - 105 trees (tennis court) - 105 trees (tennis court) – Planting trees in an L-shape in the section
3. Oakfield Park – *///obtain.bravery.cases* - HRA, Somerset Council - 105 trees (tennis court) - 105 trees (tennis court size)
4. Burrough Way – *///petrified.mainly.kilt* - HRA, Somerset Council - 105 trees (tennis court) - 105 trees (tennis court)
5. Courtfields Secondary School – *///results.hoped.quaking* – Education, Somerset Council - 105 trees (tennis court size)
6. Isambard Kingdom Brunel Primary School – *///silently.outlooks.original* – Education, Somerset Council - 105 trees (tennis court size)

Wellington Town Council was eligible to apply for free tree and hedge packs from the Woodland Trust.

The council's application applied for six Wild Wood tree packs each containing 105 trees (with a mixture of holly, hazel, crab apple, downy birch, hawthorn and goat willow) and 15 hedge packs, each containing 30 plants (with a mixture of dog rose, hawthorn, hazel, crab apple and dogwood).

If the application is successful, the tree packs will compensate for Somerset Council's Tiny Forest bid, which collapsed earlier in the year.

At the time, we identified six sites for a Tiny Forest: Isambard Kingdom Brunel Primary School, Court Fields Secondary School and four sites owned by Somerset Council's HRA.

The proposal is to use the tree packs to create a small wood at the same sites, which are listed below.

On Tuesday 10<sup>th</sup> September 2024, Open Spaces manager Darren Hill and Climate Project Officer Stephen Tate met Somerset Council's HRA Tree Surgeon Supervisor Daniel Mancini.

After visiting the HRA sites, Daniel considered our proposals feasible on the grounds that the mix of trees applied for would not grow sufficiently high to present future problems with height, or lack of light.

He was satisfied with the proposals and would green light the four sites to HRA chief Simon Lewis subject to the following two conditions being met:

1. That Wellington Town Council makes a legally-binding pledge to Somerset Council's HRA to maintain the trees during their lifespan and fell those where required.
2. That Wellington Town Council consults nearby tenants about the tree plan. With this mind, the town council suggests knocking on doors with laminates of the proposed trees to give tenants a visual idea of what the trees will look like when mature.

The town council approached Isambard Kingdom Brunel Primary School and Court Fields Secondary School about creating a Tiny Forest in the school grounds. Both were enthusiastic about the idea, seeing it as an opportunity to teach schoolchildren the rudiments of horticulture in a practical and meaningful way.

The only cost to the town council in Part 1 would be the purchase of lanolin tree guards, organic feed such as chicken manure pellets and well-rotted bark mulch to hold moisture and nutrients in to assist the development of a healthy root system.

### **Proposal**

It is proposed Wellington Town Council environment committee purchase materials and feed at an estimated cost of £684 ex VAT, subject to a successful application to the Woodland Trust to plant 630 trees at six locations in Wellington, namely Isambard Kingdom Brunel Primary School, Court Fields Secondary School and four sites owned by HRA, Somerset Council.



## Part 2 – Proposed sites on land owned by Wellington Town Council

Key to listings below

*Site number – Location by road – Three words location – Land owner – Land Registry number (if applicable) – Tree numbers - Proposal*

7. Chestnut Close Play Area, Chestnut Close - ///recap.scoop.jogged – Wellington Council – 10 trees – Fruit trees, including fig, medlar, greengage, walnut, apple, pear, quince, plum - Victoria and two pleached apricots against the wall
8. Monmouth Gardens, North Street - ///stump.vehicle.replenish – Wellington Town Council – 2 trees - Wedding tree - *Cornus controversa* & Serviceberry - *Amelanchier arborea* 'Robin Hill' (single-stemmed)

The proposal is to plant fruit trees in Chestnut Close Play Area, filling a current gap in the spread of fruit trees in the town available to the public to harvest.

The second proposal would plant two low-growing specimen trees to further enhance Monmouth Gardens.

These two sites only require the permission of town councillors to proceed.

### Proposal

It is proposed the town council environment committee purchase two standard trees and 10 fruit trees, 4-5 years old, to be planted at the locations owned by Wellington Town Council and using the species recommended above, at an estimated cost of £222 ex VAT per standard tree and £122 ex VAT per fruit tree which includes cost of materials to protect, feed and water the tree.

## Part 3 – Proposed sites on land owned by HRA, Somerset Council

Key to listings below

*Site number – Location by road – Three words location – Land owner – Land Registry number (if applicable) – Tree numbers – Proposal*

9. Popham Sheltered Housing, Victoria Street – ///bulbs.downturn.stadium – HRA, Somerset Council – 3 trees – *Amelanchier lamarckii* 'Snowy mespilus' (multi-stem), *Amelanchier arborea* 'Robin Hill' (single-stemmed) & *Ginkgo biloba*
10. Parking area, Gay Close - ///sheep.gearbox.vies – HRA, Somerset Council – 1 tree – *Robinia pseudoacacia*

11. Grass verge by No. 37, Gay Close - *///friends.saturate.crops* – HRA, Somerset Council – 1 tree - *Sorbus* 'Copper Kettle
12. Open space in front of flats, Gay Close - *///deflated.wipes.orbit* – HRA, Somerset Council – 2 trees – *Liriodendron tuliperfera* (Tulip Tree) & *Amelanchier arborea* 'Robin Hill' (single-stemmed)
13. Corner of Gay Close & turning into car park serving Flats 1-11 - *///chart.kiosk.engulfing* – 1 tree - *Liquidamber styraciflua*
14. Habitat strip behind Flats 36-39 on Priory Play Area - *///weedy.vegans.tradition* – 2 trees – *Sorbus* & *Betula*

On Tuesday 10<sup>th</sup> September 2024, Open Spaces manager Darren Hill and Climate Project Officer Stephen Tate met Somerset Council's HRA Tree Surgeon Supervisor Daniel Mancini.

After visiting the HRA sites, Daniel considered our proposals feasible on the grounds that the specimen trees proposed for each site when mature would not affect light to existing buildings or compromise boundary walls.

He was satisfied with the proposals and would green light the six sites to HRA chief Simon Lewis subject to the following two conditions being met:

1. That Wellington Town Council makes a legally-binding pledge to Somerset Council's HRA to maintain the trees during their lifespan and fell those where required.
2. That Wellington Town Council consults nearby tenants about the tree plan. With this mind, the town council suggests knocking on doors with laminates of the proposed trees to give tenants a visual idea of what the trees will look like when mature.

### **Proposal**

It is proposed the town council environment committee purchase 10 standard trees, 4-5 years old, to be planted at the locations owned by HRA, Somerset Council, and using the species recommended above, at an estimated cost of £222 ex VAT per standard tree, which includes materials to protect, feed and water the tree.

### **Part 4 – Planters in Town Centre – Lift & Shift**

Open Spaces manager Darren Hill proposes an overhaul of the planters using a regenerative method called Lift and Shift, whereby trees are planted as saplings for several years to provide interest on the high street while they establish a healthy root system.

At the end of years two or three, the trees would be replanted elsewhere in the town at previously agreed locations and new saplings of the same or a different species planted in their place for another two to three years.

When to lift and shift the trees depends on the amount of growth in the growing season for years one and two. If growing conditions in both years lead to strong, they would be lifted and shifted after year two. If however conditions in the first or second year see less than expected growth, it would be best practice to leave the trees in for a third year, or a maximum of four years.

The important consideration is to be able to lift and shift the trees with relative ease. If their root system becomes pot-bound in the planter, shifting the tree becomes harder, puts it under stress and reduces the chances it will survive the replant.

The benefit of this nursery system is threefold; first saplings costs less than adolescent trees, second the saplings would be included in the watering schedule for the town's hanging baskets and planters, and third they would add visual interest to the town centre.

Currently, there are six planters in the town centre, seven if you clude the planter near H. T. Perry & Son & Granddaughter. Darren is confident he can source four more unused planters from Somerset Council. It would be for town councillors to decide whether the town centre has room for more planters and where they would be located.

## Proposal



It is proposed that the town council environment committee purchase 11 saplings of *Betula utilis* var. *jacquemontii* 'Doorenbos' (RHS Garden Merit – see above) at an estimated cost of £100 ex VAT per tree.

## Part 5 – Moving one Wellingtonia from Linden Field to Longforth Roundabout



### Background

The above photo shows a Wellingtonia (*Sequoiadendron giganteum*) in Linden Field surrounded by saplings.

Vivien Stock-Williams and Sue Adams planted this Wellingtonia along with another in the same field to commemorate the combined work of members of the now disbanded Wellington in Bloom.

A conversation with Vivien on Monday 16 September established that two sites were chosen near the railway so that train passengers could see the trees and that the saplings around the tree were planted at a later date

For the saplings to reach maturity the Wellingtonia would have to be moved. It would eventually dwarf the other trees and wick moisture from the soil across a wide area.

The other Wellingtonia stands on its own on a slight slope and is in a good position to become a mature specimen.

Vivien agreed to speak to Sue and other former members of Wellington in Bloom to gauge their reaction to moving the Wellingtonia by the saplings while keeping the other one in its present position.

### Longforth Roundabout

Darren Hill suggested the Wellingtonia near the saplings could be replanted in the middle of Longforth roundabout.

It is view that there are few if any utilities running through the roundabout because civil engineers were not deployed to the site to assess and inspect infrastructure beneath the ground. However, a survey would need to be taken to establish this is accurate.

Town clerk Dave Farrow also approached Somerset Council planner Simon Fox for his view. Simon suggested we approach Jon Fellingham, service manager for Somerset County Highways [jon.fellingham@somerset.gov.uk](mailto:jon.fellingham@somerset.gov.uk)

### **Proposal**

It is proposed that the Wellingtonia by the saplings in Linden Field be moved to Longforth Roundabout subject to permission from Somerset Council Highways, or to another suitable site. It would be at no cost to the town council as the work could be done in house. The other Wellingtonia in Linden Field would remain in its current position.

### **Total estimated cost of Stage One**

Part 1 – Tiny Forests - £684 ex VAT

Part 2 – Wellington Town Council sites – £1,664 ex VAT

Part 3 – HRA sites - £2,220 ex VAT

Part 4 – Town centre Planters – £1,100 ex VAT

Part 5 – Wellingtonia – no cost

**Total - £5,668 ex VAT**

## Stage Two – 2025/26

### Part 1 – Proposed sites on land owned by Highways, Somerset Council

Key to listings below

*Site number – Location by road – Three words location – Land owner – Land Registry number (if applicable) – Tree numbers - Proposal*

15. Verge at entrance to Laburnum Road - ///talking.harmless.approves - Highways, Somerset Council – 1 tree – *Pinus pinea* (Italian stone pine)
16. Small open space, Beech Hill & Chesnutt Close - ///date.jumbled.validated – Highways, Somerset Council – 1 tree – *Paulownia tormentosa* (Foxglove Tree)
17. Verge, Pyles Thorne Road - ///tornado.waltzes.receiving – Highways, Somerset Council – 3 trees – *Acer davidii* Viper (Snake bark maple) x 3
18. Lefthand verge, Blackmoor Road jnc. with Elms Road - ///broadcast.printer.light – Highways, Somerset Council – 6 trees – Fruit trees including apple Laxton's Fortune, pear - Onward (eater) & Catillac (stewing), plum - Victoria (Orange-Red) & Opal (Orange-Red) and Gage – Jefferson.
19. Righthand verge, Blackmoor Road jnc. with Elm Road ///burns.value.punctuate – Highways, Somerset Council – 1 tree - *Acer griseum* (Paperbark maple)
20. Verge, righthand bend, Oakfield Park - ///toenail.prowl.indirect – Highways, Somerset Council – 3 trees – *Amelachier arborea* 'Robin Hill' (single-stemmed) & Rowan x 2 (*Sorbus* 'Copper Kettle & *Sorbus vilmorinii* 'Pink Charm')
21. Verge at jnc of Champford Lane & Walker's Gate – ///glance.cases.optimally – Highways, Somerset Council – 16723500? – 1 tree – *Gingko biloba*
22. Verge at jnc. of Barn Meads Road & Monument Close - ///inhabited.share.plan – Highways, Somerset Council – 16746173? – 3 fruit trees – Plum - Opal (Orange-Red), Pear - Onward (eater) and Apple – Ashmead Kernel.
23. Verge at jnc. of Swains Lane & Barn Meads Road - ///observe.sprinter.cutlets – Highways, Somerset Council – 1 tree – *Catalpa bignonioides* (India Bean Tree)

24. Verge in front of bungalows near Villa Verde, Rockwell Green  
///refilled.animal.rewrites – Highways, Somerset Council – 16699190 – 3  
trees – Trio of maples for autumn colour: *Acer rubrum* ‘October Glory’ x 3
25. Verges on either side of jnc of Swains Lane & Elworthy Drive -  
///outfitter.fuse.legroom - Highways, Somerset Council – 2 trees – *Sorbus*  
‘Copper Kettle
26. Verge on corner of Wardleworth Way & Milverton Road –  
///dialects.graceful.legend – Highways, Somerset Council – 16706616 – 2  
trees – *Liquidamber styraciflua* & *Robinia pseudoacacia*
27. Verge on Wardleworth Way - ///headlines.ignore.float – Highways, Somerset  
Council – 1 tree - *Robinia pseudoacacia*

## **Part 2 – Proposed sites on land owned by Live West Housing Association**

Key to listings below

*Site number – Location by road – Three words location – Land owner – Land  
Registry number (if applicable) – Tree numbers – Proposal*

28. Penny Close/Howard Road – ///irritate.worlds.clocks - Housing Association  
LiveWest – 16726897 – 1 trees - *Sorbus* ‘Copper Kettle
29. Flats, Howard Road – ///cornfield.arriving.vacancies - Housing Association  
LiveWest – 16726897 – 1 tree – *Acer rubrum* ‘October Glory’

## Stage Three – 2025/26 or 2026/27

### Part 1 – Proposed sites on land owned by housing developers

Key to listings below

*Site number – Location by road – Three words location – Land owner – Land Registry number (if applicable) – Tree numbers – Proposal*

30. Smiths Farm Track, Brendon Road - ///cuddling.dots.pebble – Bloor Homes? – 58140885 – 10 trees – Native species (hawthorn, hazel, rowan, oak, holly)
31. Brendon Road/Lillebonne Way - ///rags.wake.sprays – Bloor Homes management company – 58140885 – 3 trees – *Acer rubrum* ‘October Glory’, *Acer griseum* (Paperbark Maple), *Acer Davidii* (Snakebark Maple)
32. Verge, Thomas Fox Road - ///museum.strutted.bonnet – Developer? – 61228229 - 2 trees (*Acer rubrum* ‘October Glory’ & *Robinia pueudoacacia*) & 6 native hedge packs (Woodland Trust bid)
33. Verge, Thomas Fox Road - ///head.novels.coast – Developer? – 61228229 – 5 trees – *Populus balsamifera* (Balsam Tree), *Ginkgo biloba*, *Acer griseum* & *Sorbus* ‘Copper Kettle’
34. Verge, Thomas Fox Road facing Milverton Road - ///haven.clogging.frost – Developer? – 16689771 – 1 tree – *Ginkgo biloba*
35. Green space behind Parklands Road near Isambard Kingdon Brunel Primary School – ///mentioned.broom.looms – Bloor Homes – 57555644 – 5 fruit trees & 9 hedge packs for medicinal hedge (part of Woodland Trust bid)

### Part 2 – Proposed multiple sites on Cades Farm Estate

36. Open space in Cades Farm Estate - ///dash.however.activates – Persimmon – 54413948 – Multiple trees, including *Paulownia tormentosa* (Foxglove Tree) & *Tillia* spp. (Lime/Linden Tree), subject to discussion with developer
37. Multiple sites in Bramley Close, Cades Farm estate - ///revived.upstairs.available – Persimmon – 17666115 – Number of trees subject to discussion with developer



## Photos of Proposed Tree Sites - Numbers 1-36

### Stage One – Nos. 1-14 – 2024/2025

1. Uneven area of Priory Play Area – [///audio.shielding.comments](#) - HRA, Somerset Council – 105 trees (tennis court size)



2 Southern corner of Howard's Road Play Area – [///contents.universal.adults](#) - HRA, Somerset Council - 105 trees (tennis court) - 105 trees (tennis court)



3 Sloped area of Oakfield Park – [///obtain.bravery.cases](#) - HRA, Somerset Council - 105 trees (tennis court) - 105 trees (tennis court size)



4 Burrough Way – [///petrified.mainly.kilt](#) - HRA, Somerset Council - 105 trees (tennis court) - 105 trees (tennis court)



5 Courtfields Secondary School – ///results.hoped.quaking – Education, Somerset Council - 105 trees (tennis court size)



6 Isambard Kingdom Brunel Primary School – ///silently.outlooks.original – Education, Somerset Council - 105 trees (tennis court size)



7. Chestnut Close Play Area, Chestnut Close - [///recap.scoop.jogged](#)



8. Monmouth Gardens, North Street - [///stump.vehicle.replenish](#)



9. Popham Sheltered Housing, Victoria Street – [///bulbs.downturn.stadium](http://bulbs.downturn.stadium)



10. Parking area, Gay Close - [///sheep.gearbox.vies](http://sheep.gearbox.vies)



11. Grass verge by No. 37, Gay Close - [///friends.saturate.crops](http://friends.saturate.crops)



12 Open space in front of flats, Gay Close - [///deflated.wipes.orbit](http://deflated.wipes.orbit)



13. Corner of Gay Close & turning into car park serving Flats 1-11 - [///chart.kiosk.engulfing](http://chart.kiosk.engulfing)



14 Habitat strip behind Flats 36-39 on Priory Play Area - [///weedy.vegans.tradition](http://weedy.vegans.tradition)



**Stage Two – Nos. 15-28**

15 Verge at entrance to Laburnum Road - ///talking.harmless.approves



16 Small open space, Beech Hill & Chesnutt Close - ///date.jumbled.validated





17 Verge, Pyles Thorne Road - ///tornado.waltzes.receiving



18 Lefthand verge, Blackmoor Road jnc. with Elms Road - ///broadcast.printer.light

19 Righthand verge, Blackmoor Road jnc. with Elm Road ///burns.value.punctuate



20 Verge, righthand bend, Oakfield Park - [///toenail.prowl.indirect](http://toenail.prowl.indirect)



21 Verge at jnc of Champford Lane & Walker's Gate – [///glance.cases.optically](http://glance.cases.optically)



22 Verge at jnc. of Barnes Mead Road & Monument Close - ///inhabited.share.plan



23 Verge at jnc. of Swains Lane & Barn Meads Road - ///observe.sprinter.cutlets



24 Verge near Villa Verde in front of bungalows ///refilled.animal.rewrites



25 Verge at jnc of Swains Lane & Elworthy Drive - ///outfitter.fuse.legroom



26 Verge on corner of Wardleworth Way & Milverton Road –  
///dialects.graceful.legend



27 Verge on Wardleworth Way - ///headlines.ignore.float



28 Penny Close/Howard Road – [///irritate.worlds.clocks](http://irritate.worlds.clocks)



29 Flats, Howard Road – [///cornfield.arriving.vacancies](http://cornfield.arriving.vacancies)



**Stage Three – Nos. 29-36**

30 Smiths Farm Track, Brendon Road – [///cuddling.dots.pebble](http://cuddling.dots.pebble)



31 Brendon Road/Lillebonne Way - ///rags.wake.sprays



32 Verge, Thomas Fox Road - ///museum.struttet.bonnet





33 Verge, Thomas Fox Road - [///head.novels.coast](http://head.novels.coast)



34 Verge, Thomas Fox Road facing Milverton Road - [///havens.clogging.frost](http://havens.clogging.frost)



35 Green space behind Parklands Road – ///mentioned.broom.looms



36 Open space in Cades Farm Estate - ///dash.however.activates



37 Multiple sites in Bramley Close, Cades Farm estate - ///revived.upstairs.available

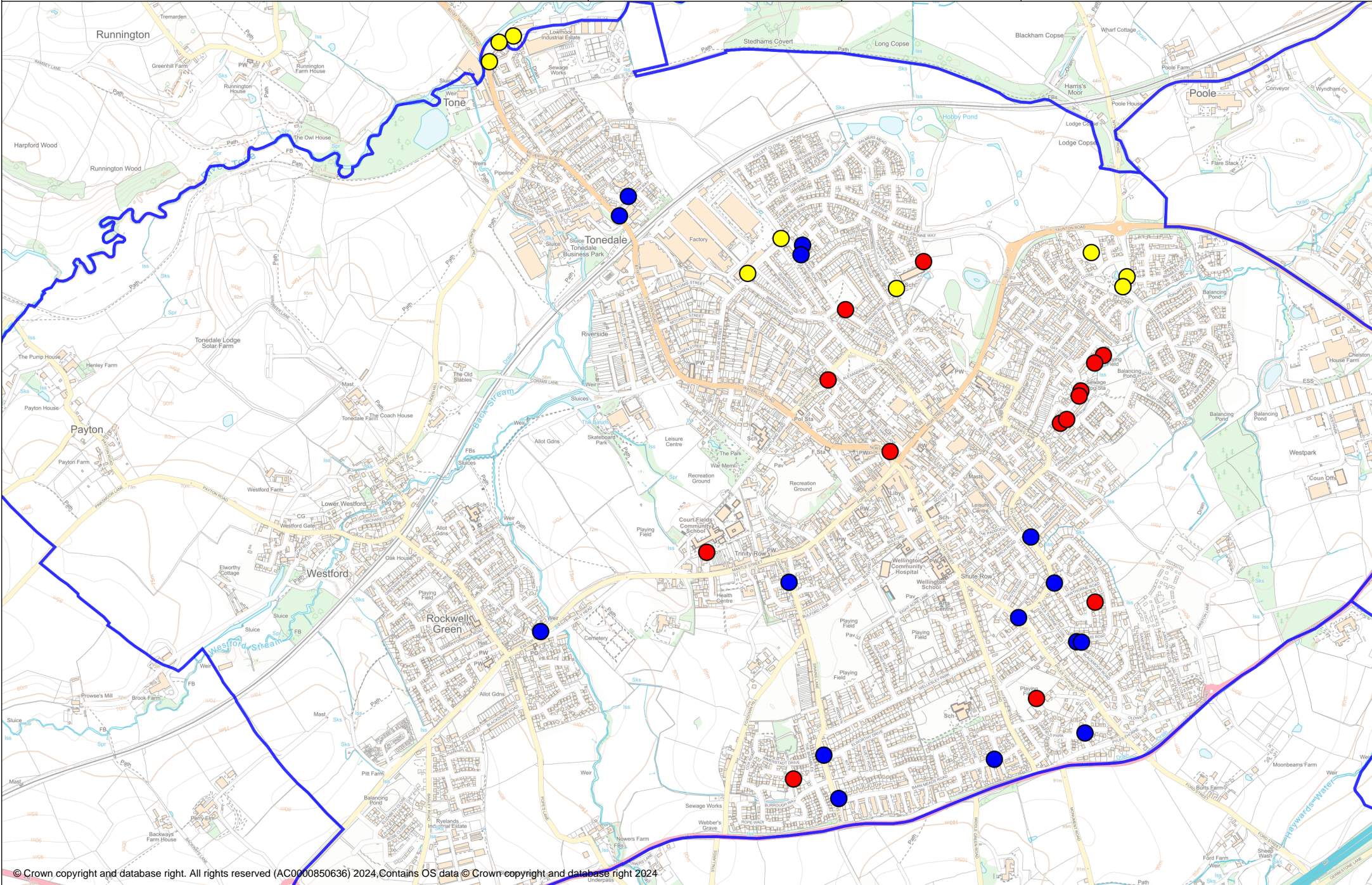
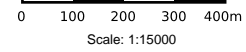




Wellington

Author: R. Hunt

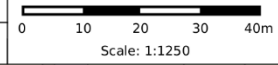
Date: 16/09/2024



Wellington

Author: R. Hunt

Date: 16/09/2024



1. Priory

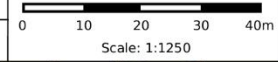


2. Howard Road

Wellington

Author: R. Hunt

Date: 16/09/2024

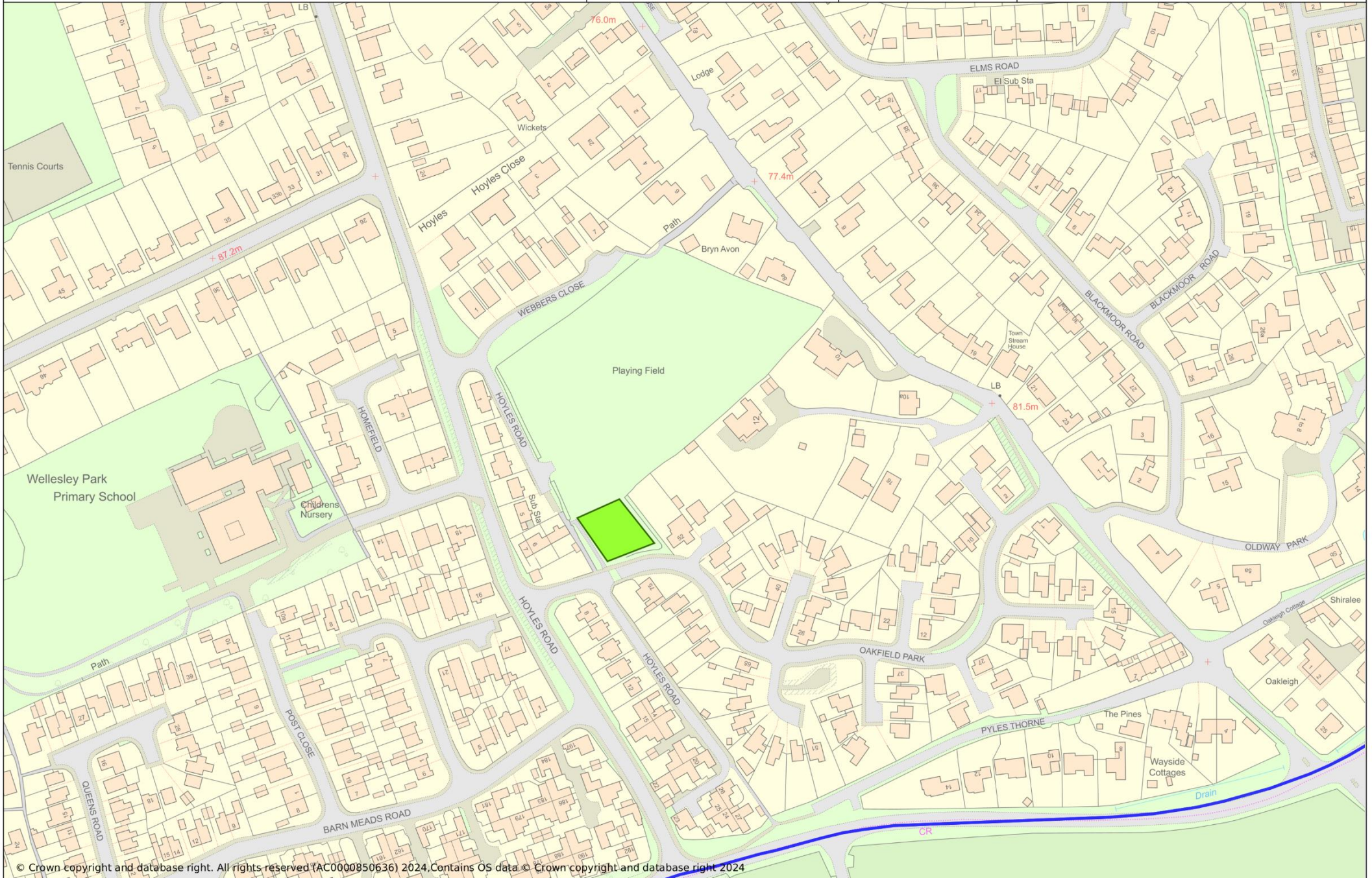
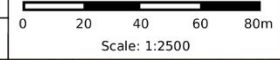


### 3. Oakfield Park

Wellington

**Author:** R. Hunt

**Date:** 16/09/2024



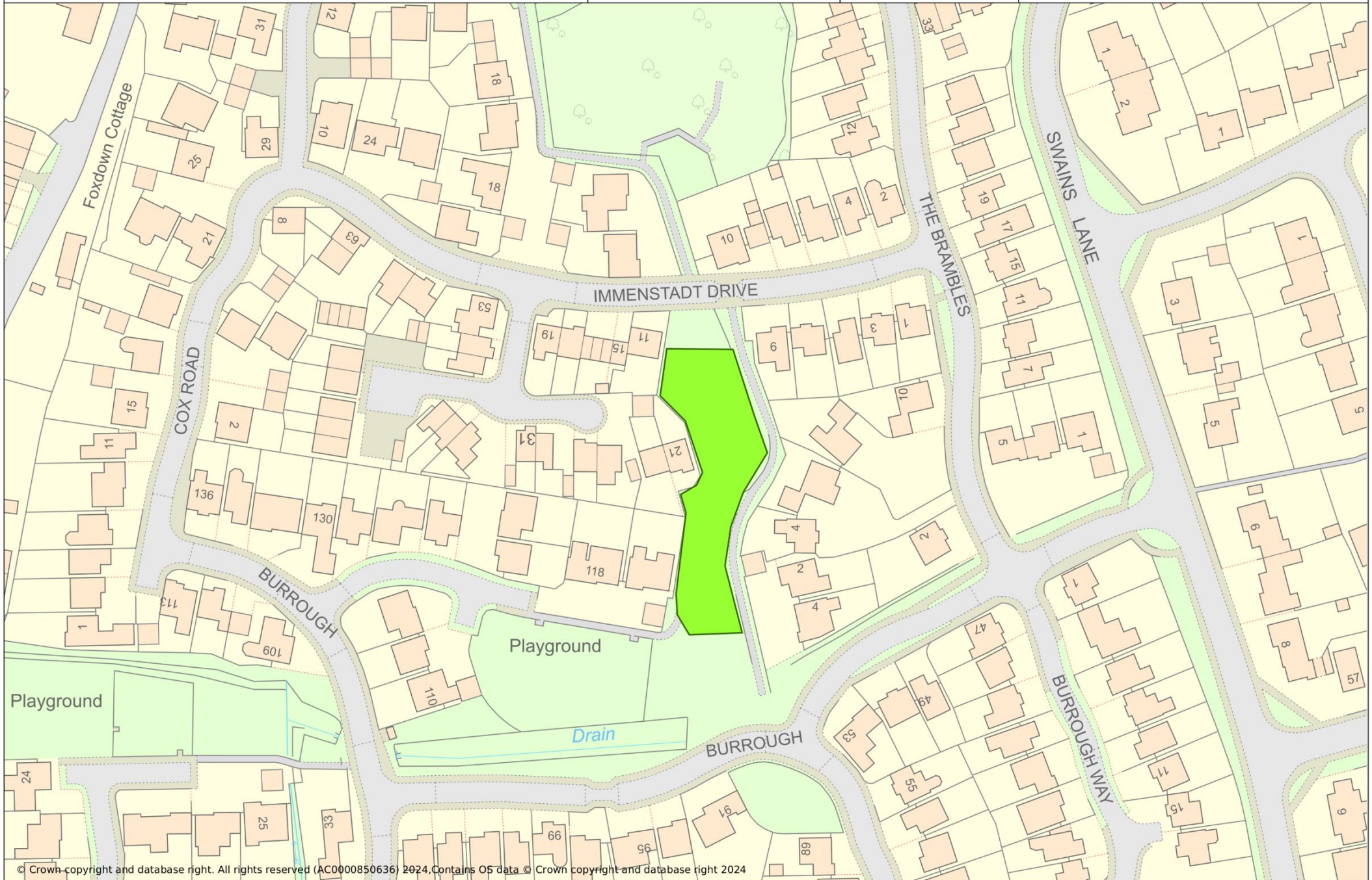
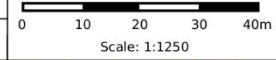


# 4. Burrough Way

Wellington

**Author:** R. Hunt

**Date:** 16/09/2024





## WELLINGTON TOWN COUNCIL



### Presentation of Quotes to Council

This form is to be used to present quotations for works that do not necessarily require full background papers.

General Information			
Completed By	Darren Hill		
Presented To	Environment Committee		
Brief Introduction and Description	Cllr Booth requested we price up to remove the rubber surface and concrete and back fill with topsoil ready for planting a tree.		
Implications (eg. H&S)	None, this will improve the area.		
Financial			
Specification	To remove the rubber crumb and dispose. Remove the cubic meter of concrete and back filling with certificated topsoil.		
Quote 1	Quote 2	Quote 3	
RW Gale £2,625.00	KW Fancy did not return a price	MJ Fletcher did not return a price	
Budget Code	Environment & Planning – Environmental Improvements		
Budget Total	£40,000 <i>* is an earmarked reserve</i>	Current Budget Available	£37,889
For Office Use			
Reviewed by Town Clerk/RFO?	<b>Y</b> / N	Date of Meeting Presented	18/9/24
Lead Officer	Darren Hill		

Photos & Other information





## WELLINGTON TOWN COUNCIL



### Presentation of Quotes to Council

This form is to be used to present quotations for works that do not necessarily require full background papers.

General Information			
Completed By	Darren Hill		
Presented To	Environment Committee		
Brief Introduction and Description	The Bridge repair at Burchills Hill, the timber repair is needed to the bridge we have needed to repair a few sections over the past 4 month, however, on inspection the whole of the top timbers needs to be replaced. This is now a big issue and action does need taking.		
Implications (eg. H&S)	H&S Risk and closure of the bridge.		
Financial			
Specification	To remove all timber surface and replace with non-slip decking timber.		
Quote 1	Quote 2	Quote 3	
MJ Fletcher £2,460.00+VAT	KW Fancy £10,366.35+VAT	No other contractor	
Budget Code	Environment & Planning – Green Corridor		
Budget Total	£20,000	Current Budget Available	£17,790
For Office Use			
Reviewed by Town Clerk/RFO?	<b>Y</b> / N	Date of Meeting Presented	18/9/24
RFO Recommendation/Notes	If the committee are minded to approve the works, they should consider an amount to be approved for delegated spend. Further work on obtaining quotations is required as the current submissions are for different specifications.		
Lead Officer	Darren Hill		

## Photos & Other information

Mike Fletcher has only quoted for decking timber.

KW Fancy quoted for non-slip decking made in their workshop.





# WELLINGTON TOWN COUNCIL

Presentation of Quotes to Council





## WELLINGTON TOWN COUNCIL



### Presentation of Quotes to Council

This form is to be used to present quotations for works that do not necessarily require full background papers.

General Information			
Completed By	Darren Hill		
Presented To	Environment Committee		
Brief Introduction and Description	The play Surface repair at Burchills Hill, this surface has now become a trip hazard, we have needed stop access to the play equipment. The equipment can no longer safely be used because of the surface.		
Implications (eg. H&S)	H&S risk /closure of the Play Area		
Financial			
Specification	To repair the wet pour by cutting the perimeter edge and ramp into the grass, area under cradle swing 15.5m MPU 32m, seesaw and spring rockers 32m and the flat seat swings 20m.		
Quote 1	Quote 2	Quote 3	
GB Sports and Leisure £4,905.90+VAT	Waiting for a price from SJ Surfacing	Witing for a price from Somerset Landscape LTD	
Budget Code	Play Areas – Weavers Rach Play Area		
Budget Total	£5,000	Current Budget Available	£2,226
For Office Use			
Reviewed by Town Clerk/RFO?	Y / N	Date of Meeting Presented	18/9/24
RFO Recommendation/Notes	Given the Health & Safety implications, it is recommended that this work must be carried out. The cost, however, will cause the budget line to become overspent. Further quotations are also awaited. Therefore, the Committee should consider making a recommendation to Full Council that officers be given delegated authority with a maximum spend (which the committee should set).		
Lead Officer	Darren Hill		

Photos & Other information







# WELLINGTON TOWN COUNCIL



## Presentation of Quotes to Council



## WELLINGTON TOWN COUNCIL



### Presentation of Quotes to Council

This form is to be used to present quotations for works that do not necessarily require full background papers.

General Information			
Completed By	Darren Hill		
Presented To	Environment Committee		
Brief Introduction and Description	Request from members to install handrails to the steps at the War Memorial at Wellington Park. The steps are very shallow, and you can fall up them when using the steps. Remembrance day in November we will need to address this issue.		
Implications (eg. H&S)	H&S risk, trips and falls		
Financial			
Specification	To supply a handrail for each side of the steps leading to the War Memorial. This needs to ensure its suitable for the look of the park.		
Quote 1	Quote 2	Quote 3	
Montaz Engineering £2,990.00+VAT	WTC £500.00+VAT	Not Returned	
Budget Code	Unitary Devolution – Park Planting & Security		
Budget Total	£25,000	Current Budget Available	£19,494
For Office Use			
Reviewed by Town Clerk/RFO?	<b>Y</b> / N	Date of Meeting Presented	18/9/24
RFO Recommendations/Notes	NB – Although this budget code was not for Park maintenance, SC will not be re-charging for the security element in 24/25 so the line will be underspent at year end.		
Lead Officer	Darren Hill		

## Photos & Other information

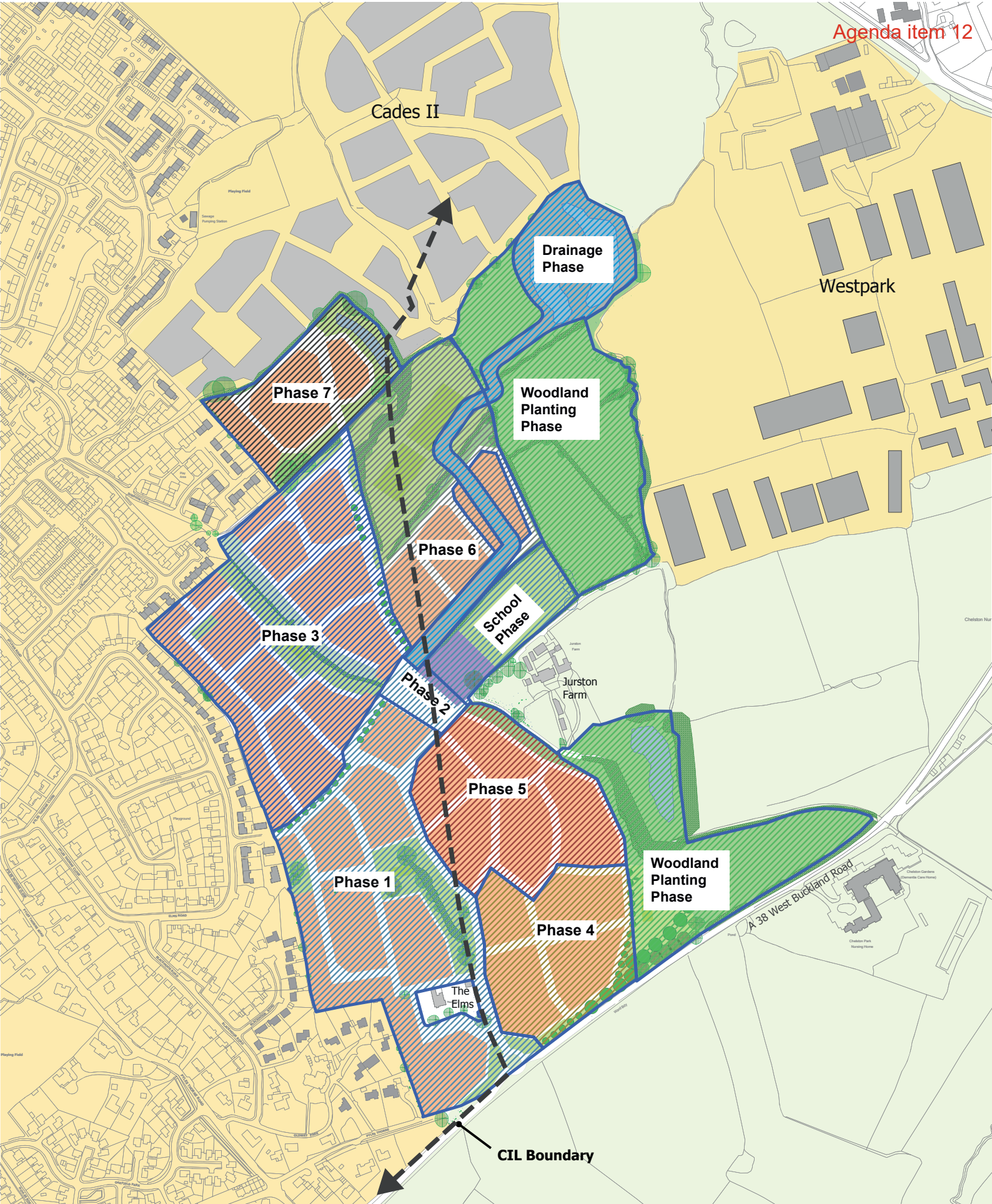
WTC

£50.00 of materials

£150.00+VAT Willis and Grabham Welding a foot on each post

£300.00+VAT premade railings

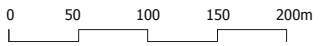




North

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**NOTES**

1. Woodland Planting Phase complete
2. Phase 2 to comprise square, local centre and flats above commercial units
3. School Phase to be prepared by Somerset County Council

**Land at Jurston Farm, Wellington Development Brief**  
**CG Fry Ltd**



**Outline Phasing**

Drawing No: A076969drg.06G

Scale NTS@A3

WYG, Hawkridge House, Chelston Business Park, Wellington, Somerset  
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Email: info@wyg.com www.wyg.com

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File No: A076969drg01v7.vwx

April 2019



**BASINS ALLOMENTS ADVISORY BOARD MINUTES**  
**Council Chamber, Wellington Town Council, 28 Fore Street, Wellington TA21**  
**8AQ**

**Monday 29<sup>th</sup> July 2024**

**Advisory Board Present:**

Cllr Janet Lloyd (Chair)– Town Council (JL)  
 Cllr Catherine Govier – Town Council (CG)  
 David Lee – Plot 77 (DL)  
 Mary Bradford – Plots 25 & 26 (MBD)  
 Michael Broom – Plots 74 & 75 (MB)  
 Annette Kirk- Town Council Assets & Events Officer (AK)

**Tenants:**

D Capell – Plot 17

**1. Welcome**

The Chair, Cllr Janet Lloyd welcomed everyone to the meeting.

**2. Apologies**

No apologies

**3. Plots Available and Waiting List**

- a. Plots 7, 19b are not let and currently undergoing ground work. Plot 92 will be available from 31<sup>st</sup> August 2024 and Plot 97 will be available from 29<sup>th</sup> September 2024.
- b. 5 people on the waiting list.

**4. Maintenance and Repairs**

Assets & Events Officer updated the board.

- a. Somerset Council have still not responded on when we will get a delivery of scalping. AK to follow this up.
- b. Plots 7 & 19B – After much discussion, Complete Weed Control will spray both plots for marestail. The plots will not be available until the ground is suitable for planting.

**5. INSPECTIONS**

AK reported that following the plot inspections carried out on 23<sup>rd</sup> April plots 50, 52, 56, 82,86 have been relet.

- MB raised concerns over a number of plots. Meeting arranged for Tuesday 30<sup>th</sup> July 2024 with AK.
- DC suggested that there is an amendment to the current tenancy agreement for new tenants to include a six months probationary period with inspections at 3 and 6 months. On satisfactory inspections the tenancy will continue.

**RECOMMENDATION** to Environment Committee to adopt the new tenancy agreement to include the new six month probationary clause. Within the first six months Advisory Board members and Council officers to carry out three and six months inspections. This will allow the Town Council to terminate a lease during this period due to lack of cultivation or any breach of the Allotment Terms and Conditions. Subject to National Allotment Society Legal Department confirming the correct wording.

## **6. ALLOTMENT DOCUMENTS**

The Advisory Board reviewed the following documents and changes agreed to:

- a. Rules & Guidance 2024
- b. Co-Worker Agreement
- c. Polytunnel, Greenhouse, Shed application form.

**RECOMMENDATION** to Environment Committee to adopt the Rules & Guidance 2024, Co-Worker Agreement and Polytunnel, Greenhouse, Shed Application Form.

## **7. RENT RENEWAL – 29<sup>th</sup> September 2024**

The advisory board noted that the new rent from 29<sup>th</sup> September 2024 will be £30.00 as set out in Clause 3.1. of the Tenancy Agreement.

## **8. ALLOTMENTS COMPETITION 2024**

Judging date Tuesday 6<sup>th</sup> August 2024 – Judges: Councillor Janet Lloyd and Mark Joynes, South-West Regional Representative, National Allotment Society

## **9. AOB**

- a. Plots 1 & 2 – MB proposed the Town Council considered overhauling the plots. Rebuilding the raised beds with materials donated and free labour from volunteers. AK confirmed that the current tenant would need to terminate their tenancy before this could be progressed. A meeting has been set up with the tenant of Plots 1 & 2.
- b. Horse Manure – It was agreed that if we could source horse manure and get it bagged and down to the Allotments. This would be available for tenants to use.
- c. AK asked about the disposal of Wasp Nests – It was agreed that it was the Tenants responsibility. Tenants can purchase wasp powder or spray to kill wasps on their plots.

**10. DATE OF NEXT MEETING:** Monday 28<sup>th</sup> October 2024

**Meeting Closed at 7pm**