



WELLINGTON TOWN COUNCIL

**Allotments – The Basins
Wellington**

APPLICATION FORM

*Please complete the form as appropriate in BLOCK CAPITALS and return to Wellington
Town Council office*

Title	Mr:	Mrs:	Ms:	Miss:	Other:
Full names(including middle names) of who wish to take a Plot:					
Date of Birth:					
Address:	House no/name:				
	Street 1:				
	Town:				
	County:				
	Post Code:				
Landline Number:					
Mobile Number:					
Email Address:					
Do you hold another plot at The Basins? If yes please tell us the Plot number:	Yes <input type="checkbox"/> No <input type="checkbox"/> Plot Number:.....				
Have you previously had a plot rented from a Council or other body? If so please state:	Site:	Plot:	Town:		
Do you wish to keep chickens:	Yes <input type="checkbox"/> No <input type="checkbox"/>				



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Notes for Applicants:

- **To apply for an allotment tenancy you must be a permanent resident within the Parish of Wellington.**
- **Applicants must be aged 18 years or over (Proof of residency will be required for all new tenancies i.e. Photo Driving Licence, Passport & Utility Bill).**
- **Your application may be placed on a waiting list. We are unable to advise applicants of how long they can expect to remain on a waiting list before they are offered a plot. Allotments usually become available as a result of a tenant relinquishing a plot or if a tenancy has been terminated. As a result it is not possible to accurately predict how many plots may become vacant during any given period. We ask you to be patient whilst waiting for a plot to become available, once you reach the top of the waiting list and a plot becomes available you will be contacted by a member of staff.**
- **Please make sure that you notify us of any change of address or other contact details so we can contact you.**
- **Applicants who cannot be contacted due to incorrect contact details will be removed from the waiting list.**
- **Three attempts will be made to contact an applicant, if an applicant does not respond to invitations to view plots they will be removed from the waiting list.**
- **Joint applications will be considered on an application basis.**
- **Any tenancy offered and accepted will be subject to the standard terms of the Allotment Tenancy Agreement.**
- **Wellington Town Council reserves the right to refuse any application.**
- **GDPR: This Privacy Notice sets out how Wellington Town Council processes your personal data in line with the General Data Protection Regulations 2018.**
- **If you would like a paper copy of the Privacy Notice, please contact us or go to our website: www.wellingtontowncouncil.co.uk**

I confirm I have read and understand the information contained within this allotment tenancy application form.

Signature..... Date.....

Full name.....

Completed application forms should be returned to:

***Wellington Town Council office, 28 Fore Street, Wellington, Somerset TA21 8AQ
Telephone number: 01823 662855 Email: info@wellingtontowncouncil.co.uk***