



**WELLINGTON TOWN COUNCIL**

# Allotments

## Longforth Farm, Wellington

### APPLICATION FORM

*Please complete the form as appropriate in **BLOCK CAPITALS** and return to Wellington  
Town Council office*

Title	Mr:	Mrs:	Ms:	Miss:	Other:
<b>Full names(including middle names) of who wish to take a Plot:</b>					
<b>Date of Birth:</b>					
<b>Address:</b>	<b>House no/name:</b>				
	<b>Street 1:</b>				
	<b>Town:</b>				
	<b>County:</b>				
	<b>Post Code:</b>				
<b>Landline Number:</b>					
<b>Mobile Number:</b>					
<b>Email Address:</b>					
<b>Do you hold another plot at The Basins? If yes please tell us the Plot number:</b>	<b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/> <b>Plot Number:.....</b>				
<b>Have you previously had a plot rented from a Council or other body? If so please state:</b>	<b>Site:</b> .....		<b>Plot:</b> .....		<b>Town:</b> .....
<b>Do you wish to keep chickens:</b>	<b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/>				



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### Notes for Applicants:

- **To apply for an allotment tenancy you must be a permanent resident within the Parish of Wellington.**
- **Applicants must be aged 18 years or over (Proof of residency will be required for all new tenancies i.e. Photo Driving Licence, Passport & Utility Bill).**
- **Your application may be placed on a waiting list. We are unable to advise applicants of how long they can expect to remain on a waiting list before they are offered a plot. Allotments usually become available as a result of a tenant relinquishing a plot or if a tenancy has been terminated. As a result it is not possible to accurately predict how many plots may become vacant during any given period. We ask you to be patient whilst waiting for a plot to become available, once you reach the top of the waiting list and a plot becomes available you will be contacted by a member of staff.**
- **Please make sure that you notify us of any change of address or other contact details so we can contact you.**
- **Applicants who cannot be contacted due to incorrect contact details will be removed from the waiting list.**
- **Three attempts will be made to contact an applicant, if an applicant does not respond to invitations to view plots they will be removed from the waiting list.**
- **Joint applications will be considered on an application basis.**
- **Any tenancy offered and accepted will be subject to the standard terms of the Allotment Tenancy Agreement.**
- **Wellington Town Council reserves the right to refuse any application.**
- **GDPR: This Privacy Notice sets out how Wellington Town Council processes your personal data in line with the General Data Protection Regulations 2018.**
- **If you would like a paper copy of the Privacy Notice, please contact us or go to our website: [www.wellingtontowncouncil.co.uk](http://www.wellingtontowncouncil.co.uk)**

**I confirm I have read and understand the information contained within this allotment tenancy application form.**

**Signature..... Date.....**

**Full name.....**

***Completed application forms should be returned to:***

***Wellington Town Council office, 28 Fore Street, Wellington, Somerset TA21 8AQ  
Telephone number: 01823 662855 Email: [info@wellingtontowncouncil.co.uk](mailto:info@wellingtontowncouncil.co.uk)***