



**WELLINGTON TOWN COUNCIL**  
**28 Fore Street, Wellington, Somerset TA21 8AQ**  
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**Members of the Public and the Press are invited to attend all Council Meetings  
(Public Bodies (Admission to Meetings) Act 1960)**

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting	<b>Council Meeting</b>
Time	7.00pm
Date	Monday 1 July 2024
Place	United Reformed Church Hall, Fore Street TA21 8AG

Councillors will be discussing all the items listed on the attached Agenda and minutes will be available online after the meeting.

Yours faithfully

David Farrow  
Town Clerk  
01823 662855  
[info@wellingtontowncouncil.co.uk](mailto:info@wellingtontowncouncil.co.uk)

25 June 2024

**1. WELCOME AND INTRODUCTIONS**

**2. TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE REASONS GIVEN**

If you cannot attend, please send your apology and reason to the Town Clerk.

Councillors are reminded that failure to attend any Council meeting for 6 months, full council or committee/s, will result in them automatically ceasing to be a councillor irrespective of whether apologies are given.

**3. DECLARATIONS OF INTEREST**

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

Standing declarations made by Councillors are set out at the end of the agenda.

**4. MINUTES**

To approve the minutes of the Council Meeting on 3 June 2024. A copy of the minutes are attached to the agenda.

**5. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC**

Public Attendance: For those members of the public who wish to ask a question or make a statement a three-minute time limit applies to each speaker.

N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

**6. TO RECEIVE AN UPDATE FROM THE LOCAL POLICING TEAM**

A report from Sergeant Jon O'Connor is attached to the agenda.

**7. CO-OPTION OF TOWN COUNCILLOR**

Following a casual vacancy in the Rockwell Green Ward, and no election being called by 10 or more electors, the Council should determine who to co-opt as a Town Councillor. Applications will be circulated by e-mail in advance of the meeting.

**8. TO RECEIVE A REPORT FROM THE MAYOR**

The Mayor will provide an update on her activities since the last meeting.

**9. SOMERSET COUNCIL / LOCAL COMMUNITY NETWORK (LCN) UPDATE**

Somerset Council Councillors, Councillor Catherine Govier and the Town Clerk to provide an update on any issues of interest to the Town Council.

**10. TO RECEIVE THE CLERK'S REPORT ON RECENT COUNCIL ACTIVITIES**

To consider a report from the Town Clerk.

**11. POLICY & FINANCE COMMITTEE**

The draft minutes of the meeting held on 10 June 2024 are attached for information and consideration. The Committee has made the following recommendations:

- (i) That the Council provide funding for the breakfast initiative at Beech Grove for the next academic year. A paper will be circulated in advance of the meeting.
- (ii) That the Terms of Reference for all committees be adopted as previously circulated with the Annual Meeting (i.e. Committees have full spending authority within the parameters detailed in the paper considered at the meeting) after updating the Budget Cost Centres each committee is responsible for so that there is no overlap. Updated copies are attached.
- (iii) That the Scheme of Delegation be adopted following any changes required by item ii above, and that Officers are given delegation to spend specific budget codes as will be defined in the updated draft. The updated copy is attached.

## **12. ENVIRONMENT COMMITTEE**

The draft minutes of the meeting held on 19 June and relevant papers for decisions are attached for information and consideration. The Committee made the following recommendations:

- (i) That three thermal imaging cameras should be purchased at a cost not exceeding £1,100.
- (ii) That a quote of £130 for cutting fields in the Green Corridor and for £90 for cutting the Longforth Farm allotments totalling £420 plus VAT is approved.

## **13. COMMITTEE VACANCIES**

To consider filling vacancies on the following committees:

- (i) Policy & Finance (1 vacancy)
- (ii) Environment (1 vacancy)
- (iii) Planning (1 vacancy)

## **14. EXTERNAL FUNDING REVIEW WORKING GROUP**

The Group met on 17 June to review the existing SLA with Reminiscence Learning as well as a request for additional funding from the organisation. The Group made the following recommendations:

- (i) That Appendix B of the existing agreement (£12,000pa value) be updated as attached.
- (ii) That an additional £5,000 of funding be allocated from the Service Level Agreements budget for the final two years of the current agreement (24-25 and 25-26) for services delivered by the organisation to Wellington residents as detailed in Appendix C in the attached updated agreement.

## **15. CARNIVAL CLASS SPONSORSHIP**

The Council is asked to consider sponsorship of the Comic Class at Wellington Carnival at a cost of £400. Correspondence is attached. If agreed, the fee could be paid out of either the Promotion of Wellington or Community Services and Priorities budget line.

**16. MAYOR'S HONOURS BOARD**

A paper is attached to the agenda, Councillor Barr will provide an update.

**17. COUNCILLOR ALLOWANCES**

To consider the Council's position on the payment of allowances. A paper is attached for consideration.

**18. ACCESS TO RECREATION GROUND**

Somerset Council has asked for the Council's views on a request from Wellington AFC that the permissive footpath through the Recreation Ground and the entrance from Court Drive are closed for the duration of matches. A paper is attached for consideration.

**DECLARATIONS OF INTEREST**

**Members of Somerset County Council:**

Councillor Andrew Govier

Councillor Marcus Barr

Councillor Ross Henley

**Director of Somerset Association of Local Councils (SALC)**

Councillor Janet Lloyd